

**Minutes of a Meeting of Ellisfield Parish Council
held in the Memorial Hall on Monday 01 July 2013**

Present

Tim Guinness (Chair), Julian Wright (Vice-Chair), Gavin Park-Weir, David Richards, Rose Taplin,
(Councillors)

Apologies: Caroline Cazenove

In Attendance

Jacqueline Matthews (Clerk)
PC Andy Reid. Local Beat Officer, Hampshire Constabulary)

5 members of the public

1. **Apologies for Absence.** Cllr Caroline Cazenove
2. **To Receive Declarations of Interests on any matter on this Agenda:** None
3. **Minutes of the Meeting held on Monday 13 May 2013;** Agreed and signed as a true record

Councillors who were present at the Annual Parish Meeting agreed that draft minutes were an accurate record and could be posted as 'unapproved' on website.

4. Matters Arising from the Minutes (for which no relevant Agenda Item is listed below). None
5. **OPEN FORUM** – *PC Andy Reid reported that there had been an accident involving a Landover and a cyclist on 30 June and that he had just received a report that travellers were at Weston Patrick.*

There was some discussion about construction traffic for Anaerobic Digester coming through village; Cllr Wright asked residents to send him emails and photographic evidence and he would set-up an 'issue register' which he would bring to the attention of Chris Cooper of Barfoots. Cllr Park-Weir asked if any issues should be shared with HCC Planning Dept – Cllr Wright confirmed that this should only happen if there was material breach of planning conditions. It was discussed and agreed that Clerk should re-issue letter from EPC to Barfoots following initial meeting on 08 February 2013 to discuss implementation of (HCC) planning conditions during construction of Anaerobic Digester, Bushywarren Lane, omitting final paragraph.

6. **To receive an update on current Planning Applications and to consider any new Planning Applications:** Written summary of current/recent planning applications in agenda:

Application number/Address	Details
13/00688/HSE Northgate Cottage, Northgate Lane	Demolition of existing garage/store, adjacent sheds and animal pens. Erection of new lofted outbuilding and garage to provide additional accommodation associated with the existing residential smallholding. No objection
13/00619/HSE Blencathra, The Green	Erection of side extension with front and rear dormer windows and roof lights, pitched roof to existing flat roofed dormer window and erection of a rear porch. No objection
13/00058/HSE Homestead, Green Lane	Proposed single storey rear extension and works to rear retaining walls Granted

7. **To receive a report and approve any action needed on:**
 - i. **Highways:** Clerk confirmed Green Lane had been resurfaced, also Berrydown Lane heading towards Axford. Some confusion over timings, work schedule changed due to weather conditions. Some large potholes remain in evidence near Kit Lane and Axford Road drainage gullies had not yet been cleared. Cllr Richards to liaise with Keith Holdsworth, HCC Highways

- ii. **Web Site:** Once again Cllr Guinness applauded Paul Turner on the quality of the new website and Paul repeated his request for all village organisations to continue to keep him informed of activities, he also reported that following the return of Graham and Sue Dove to The Fox Inn, he had posted information regarding opening hours, menus etc.
- iii. **Broadband:** Cllr Wright had explained the latest situation at the Annual Parish Meeting on 17 May and he confirmed this had not changed; Cllr Wright hopes to meet Glen Peacey of HCC and representatives of BT in August 2013; meanwhile various mobile/satellite options continue to be deployed by individuals in Ellisfield and Herriard.
- iv. **Land and Property:** Cllr Gavin Park-Weir to report back regarding replacement of all village noticeboards to next meeting.
- v. **Allotments:** Clerk reported there had been concern raised as one tenant had not been tending their allotment – matter being dealt with by EAGA chair Jenni Krauklis-Gould.
- vi. **Rights of Way:** Following landowners agreement for ‘kissing gates’ to replace stiles on - zig-zag path, Cllr Wright reported he had been exploring suppliers/costs etc. It was suggested that HCC might still provide the actual gates if labour to install could be arranged (volunteers?). Cllr Wright to contact HCC Rights of Way Officer (based in Basingstoke) Cllr Park-Weir to explore availability of Veolia ‘corporate social responsibility funding.
- vii. **Burial Ground:** Nothing new to report
- viii. **Environment:** Clerk reported she had received several reports of a large dead deer in Furzen Lane (beginning to smell). Clerk to contact Ferranti gamekeeper.
- ix. **Hill Farm Pond:** Cllr Taplin confirmed she would arrange a bale of barley straw for Algae.
- x. **Neighbourhood Watch:** Nothing new to report in addition to monthly report issued by email
- xi. **Memorial Hall:** Cllr Taplin reported that at AGM held on FRIDAY 26 APRIL 2013 at 7.30pm, the following were elected and appointed:
 - Joanne Thomas (Secretary)
 - Christine Turner (Treasurer)
 - Jane Evans (Bookings Secretary)

Also the three “ex-officio” committee members:

- Rector (Rev. Stephen Maurant)
- Churchwarden (Bernard Cazenove)
- Churchwarden (Peter Chilton)

Nominated representatives of the following village organisations were formally appointed:

- Horticultural Society (Meg Freeman)
- Ladies Club (Tracey Gilvear)
- Parish Council (Cllr Rose Taplin)
- Village Association (Susie Deane)
- Volunteer Group (Ray Reed)

Ray Reed agreed to take the Chairmanship (this will be ratified formally at the Hall’s next committee meeting scheduled for 09 July; Cllr Taplin unable to attend, Cllr Richards to attend and raise the issue of improved facilities such as screen and LCD projector to be available to those hiring the hall).

- xii. **Basingstoke District Association of Parish & Town Councils and Localism:** Cllr Richards attended 20 June meeting (also AGM) at Basingstoke Civic Offices, and reported on presentations from BDBC on the new role of Parish and Town Councils in Planning and the opportunities created by The Community Right to Bid. There were also presentations on the Community First

Responders and on the impact of NHS Foundation status on the Ambulance service and our communities. A village wanting a first responder needs to raise £1,500 and identify a volunteer to operate the scheme. BDAPTC are conducting a survey of rural bus services; Cllr Richards to deliver copy of survey to known users of Congo bus living in Ellisfield.

Current Chairman, Martin Slafford stood down, and Julian Jones, chairman of Dummer parish council was elected as new BDAPTC chairman.

xiii. **New Residents:** None

xiv. **Affordable Housing:** Nothing new to report.

xv. **Localism/HALC/Local business liaison**

Solar Farm: Cllr Wright reported he had received an email from John Jervoise to inform planned repairs to Herriard Estate farm tracks and access to Solar Farm. In the past this has been done piecemeal but this year it has been decided to do a substantial amount in one go this summer, using more specialist equipment to hopefully better grade and compact the tracks, this should give a longer lasting and more hard-wearing surface, using road planings which largely come from night time motorway repair works. Material to be delivered overnight and to be tipped along the track to the solar park – well inside the double gates. Therefore there will be up to 15 lorry deliveries of material on 2-3 nights, depending on when they have material available.

Veolia site: Dee Haas had reported lorries blocking entrance to Bushywarren Lane, Cllr Wright had emailed John Jervoise, who had emailed Paul Stocker (Veolia Area Manager) who had, following a previous meeting where this issue was raised, contacted all the haulage companies and the problem had been solved (temporarily). The matter of litter associated with the site, both blowing from the site and perhaps being dropped by lorry drives was raised. It was discussed and agreed that Cllr Park-Weir should contact Paul Stocker to see if the lorry and litter problems could be solved before escalating through Veolia hierarchy. Cllr Park-Weir to also explore the availability of Veolia community grants.

The future of The Fox Inn was discussed in particular the frequently changing tenants, if this continues, EPC to write formally to Mentor Inns to raise concerns. The possibility of a community purchase was briefly discussed.

8. To receive a report from the Clerk on Administration Matters.

Clerk notified councillors that nominations for BDBC 2013 Celebration of Volunteering to be submitted by Monday 2nd September 2013. It was discussed and agreed not to submit a nomination this year.

9. To receive a report from the Clerk on Financial Matters.

Clerk provided a written report to all councillors - Monthly financial report (appendix 1)

Clerk confirmed that Annual Return for the year ended 31 March 2013 was sent to Audit Commission ahead of deadline date, as required, notices ref inspection of accounts displayed on parish council notice-board.

Cheques to be signed and payments approved

		£ - p	Ref
05-Jun-13	Broker Network Limited (parish council insurance)	412.20	670
01-Jul-13	Monthly direct debit payment for garage rental (July)	42.84	SO
01-Jul-13	Monthly direct debit payment for garage rental (Aug)	42.84	SO
01-Jul-13	S. Claessens (Litter Picking – July)	32.00	SO
01-Jul-13	E. Rudd (Litter Picking - July)	32.00	SO
01-Jul-13	S. Claessens (Litter Picking – Aug)	32.00	SO
01-Jul-13	E. Rudd (Litter Picking - Aug)	32.00	SO
01-Jul-13	Caroline Cazenove APM food - Chairman's allowance	47.70	671
01-Jul-13	Tim Guinness APM drinks - Chairman's allowance	83.96	672

01-Jul-13 J Matthews - Clerks salary and expenses 1,233.49 673

10. To discuss any matters which the Chairman considers urgent: Nothing

11. To decide upon the date of the next Meetings:

- Monday 02 September
- Monday 14 October
- Monday 02 December – budget and precept

Open Forum. Paul Turner repeated his request that Councillors look at the website and encourage all to report anything that happens in the village that should be posted.

The meeting closed at 9.20pm

Chairman Date