

**Minutes of a Meeting of Ellisfield Parish Council
held in the Memorial Hall on Monday 12 December 2011**

Present

Tim Guinness (Chairman)
Caroline Cazenove, David Richards, Rose Taplin, Andy Webb (Councillors)
Apologies: None

In Attendance

Jacqueline Matthews (Clerk)
PC Andy Reid. Local Beat Officer, Hampshire Constabulary
No members of the public

1. **Apologies for Absence.**
2. **Minutes of the Meeting held on Monday 24 October 2011;** Agreed and signed as a true record
3. Matters Arising from the Minutes (for which no relevant Agenda Item is listed below). None

OPEN FORUM – *PC Andy Reid reported here had been 11 crimes in total in the village during 2011, including 7 crimes since the last EPC meeting, amongst these, 2 sudden deaths, 6 speeding offences, flytipping, suspicious phone calls and a deer being shot out of season.*

4. **To receive an update on current Planning Applications and to consider any new Planning Applications:** Clerk issued a written summary of current/recent planning applications as follows:

BDB/74925 Hill Farm Cottage, Green Lane Erection of side extension forming link and new garage with office above following demolition of existing link/garage. Erection of replacement porch, replacement windows and various internal alterations. Not yet decided

Land grid ref: 465093 146525, north of, Bushywarren Lane. Continued use as agricultural land with the erection of a new solar farm of up to 5 MW generating capacity, comprising installation of solar photovoltaic panels and associated infrastructure & landscape planting on land north of Bushywarren Lane. Clerk reported that Mrs Nicki Palmer had given her a copy of documentation lodged with James Arbuthnot MP re lack of enforcement of conditions in planning approval for Solar farm.

Cllr Richards asked if parish council had received planning application for garage conversion at Water Rose (previously Benvenuto) Green Lane. It was discussed and agreed that Clerk should write to ask for clarification as no documentation had been received from BDBC.

T/01054/11/TCA Tree works application Kit Lane House - To fell 2 oaks in hedge between house and Kit Lane. Tree works approved at Kit Lane house – request to fell 1 oak and reduce canopy by 35% withdrawn – now only tree at bottom of garden & branch growing over Courage's own garden not Kit Lane.

5. **To receive a report and approve any action needed on:**

- i. **Highways:** Clerk reported a request had been received from Keith Holdsworth (KH), HCC Highways Engineer, to ask if any more Grit Bins were need. It was discussed and agreed that additional bins would be requested for Bottom of White Hill (technically Cliddesden), Top of White Hill (Dopers Copse), Cannon Close by the garages for use on footpaths near houses where elderly people live, Bottom of Green Lane near Gravel Pits open space/bus shelter.

Concerns were raised about the silt traps at Hill Farm Pond – the left hand trap (N) seems to be considerably lower than the right hand trap (S) taking most of the water. There had been a couple of days after heavy rain where the road had flooded here – perhaps the LHS trap is blocked? Perhaps the RHS is rather high?

Gully near the phone box at Ellisfield Green doesn't always seem to drain efficiently, outflow blocked? Clerk to liaise with KH. Action: Clerk

Concerns were raised [about the traffic coming towards Ellisfield in the middle of the road at the Kit Lane junction](#) – Clerk/Cllr Richards to suggest [a white line help to keep vehicles on the correct side of the road?](#)

Once again it was discussed that Grips and Gullies didn't cope with last night's heavy rain despite reporting have been recently cleared by hand. KH has requested machine clearance but there are a number of H&S issues that make this a slow process (8 weeks). Axford Road Gully coped ok.

Cllr Richards reported he had raised a number of issues with KH and was awaiting a response;

- The condition of the road at the junction of College/Bell Lane
- Ironworks on newly resurfaced stretch of Axford Road had not been sealed
- 2 drains at bottom of College Lane had been covered with tarmac (KH to return with metal detector)

Cllr Richards to follow Highways matters up with KH.

Action: Cllr Richards

Previously it had been discussed that several residents had reported near misses and accidents at corner near Dairy heading for Bedlam bottom in Grammarsham Lane, Cllr David Richards had investigated and it was discussed and agreed that the growth at the edge of the fields (conservation area) caused poor visibility. Chairman agreed to speak to Chris Allen. *Action: Chairman*

ii. **Web Site:** Cllr Guinness reported that Church pages still need updating. *Action: Cllr Cazenove*

iii. **Land and Property:**

Lower Common – EVG Storage. Clerk read a note from Andy Swanston, Chairman EVG, which stated that they had sourced insurance for the ride-on mower necessary if mower driven on the road and that their preferred option now was to investigate availability of a garage to rent in Cannon Close and to explore how space and costs could be shared with other village groups.

Action: Clerk

Play Equipment For Small Children: Cllr Cazenove reported that although no agreement had been reached between protagonists she continued to explore available options in the hope that she could broker a deal and had looked on a number of websites to find something that would appeal to both those in favour and against any additional play equipment of Lower Common. Cllr Webb thanked Cllr Cazenove for all her hard work on this project. *Action Cllr Cazenove*

Bus Shelter - Lower Green Lane: Cllr Webb reported the steps and hand rails had been installed and he had received an email from Glen Horgan saying he was impressed with the standard of work.

Phone Box: Signage which was agreed at last meeting still to be put up.

Action: Clerk

- iv. **Allotments:** Clerk read out an email request from Jenni Gould to plant an Apple Tree in the Orchard end of the allotments. Approved
- v. **Rights of Way:** Clerk reported receipt of Annual Vegetation Cutting Programme Request for Ellisfield Parish Council to confirm Rights of Way on schedule and to request others Cllr Webb took documentation and agreed to consult with Parish Paths Partnership. Response required by HCC by 12 Jan 2012, Cllr Webb to get back to Clerk by 04 January.
- vi. **Burial Ground:** Nothing to report
- vii. **Environment:** Nothing to report?
- viii. **Hill Farm Pond:** Cllr Cazenove reported pond continued to look good.
- ix. **Neighbourhood Watch:** Cllr Cazenove commented that Area Coordinator, Hannah Houstin-Lacey continued to keep all well informed through email and NW reports in Hill & Dale.
- x. **Memorial Hall:** Cllr Cazenove confirmed Christmas Fayre 19 November had raised £1,827 which was shared equally between St Martin's Church and Memorial Hall.

xi. **Basingstoke District Association of Parish & Town Councils and Localism:** Cllr Richards

Chairman attended Parish Conference Plans on 28 November and reported the main issue facing Parish Councils in the forthcoming year would be from the Localism Act, notably Neighbourhood plans.

Dates of future BDAPTC meetings agreed:

23 February 2012
14 June 2012
20 September 2012

xii. **New Residents:** Cllr Guinness reported that since last meeting, new residents had moved into The Rectory and Mulberry House. Welcome packs to be delivered asap. *Action: Clerk*

xiii **Affordable Housing:** Cllr Guinness reported that Neighbourhood Plans under the umbrella of The Localism Act would be key to any future development in the village. Also confirmed that he would circulate the response from BDBC Planning to Simon Linford. *Action: Cllr Guinness*

6. To receive a report from the Clerk on Administration Matters.

Schedule of Incoming Mail: Copies of this schedule circulated to councillors: The following items were discussed;

BDBC Deadline

Reminder of 13 January 2012 for applications to Community Heritage & Environment Fund (CHEF)

Copy of Local Development Framework Newsletter. Showing proposed Greenfield housing sites
Also online www.basingstoke.gov.uk/browse/environment-and-planning/planning/ldf

Hampshire Playing Fields Association

Annual Report, Agenda and minutes AGM and reminder for second half of subscription £20

HCC

Annual Vegetation Cutting Programme Request for Ellisfield Parish Council to confirm Rights of Way on schedule and to request others – Response by 12 Jan 2012. Cllr Webb to liaise with Parish Paths Partnership

Nicki Palmer

Copy of Documentation lodged with James Arbuthnot MP concerning failure of Alectron contractors to comply with BDBC building conditions for Solar farm.

7. To receive a report from the Clerk on Financial Matters.

Clerk provided a written report to all councillors - Monthly financial report (appendix 1)

Clerk confirmed Ellisfield Parish Council now registered as an Employer for PAYE purposes – and Tax paid up to date – still struggling to come to terms with HMRC Payroll Tools.

Cheques to be signed and payments approved EPC

18-Nov-11	Ellisfield Volunteer Group - cost of materials for property maintenance	30.96
12-Dec-11	Hampshire Association of Local Councils (Clerk Training)	30.00
12-Dec-11	Hampshire Playing Fields Association	20.00
12-Dec-11	J Matthews Clerks salary and expenses	758.20
12-Dec-11	The Information Commissioner (Data Protection Register)	35.00
12-Dec-11	S. Claessens (Litter Picking – Dec)	30.00
12-Dec-11	E. Rudd (Litter Picking - Dec)	30.00
12-Dec-11	S. Claessens (Litter Picking – Jan)	30.00
12-Dec-11	E. Rudd (Litter Picking - Jan)	30.00

Cheques to be signed and payments approved Allotments

24-Oct-11	Jenni Krauklis-Gould petrol for allotment mower	6.78
12-Dec-11	Ellisfield Parish Council (additional insurance cost allotment fencing)	25.00

- 8 To discuss and agree the 2012/13 Budget and to set the Precept for 2012/13 and to sign the Precept Demand and Basingstoke & Deane Borough Council's Application for Limited Grant.

Current budget and estimated expenditure and income were reviewed together with anticipated income and expenditure for coming year and it was agreed that an increase of £1,044 from £4,477 to £5,521 following three years with no increase and reflecting an increase in expenditure on maintenance, storage and admin costs.

BDBC documentation requesting Precept and Council Grant were completed and signed.

- 9 **To discuss any matters which the Chairman considers urgent: from last meeting**

QUEENS Diamond Jubilee, nationwide Celebrations will be held to mark The Queens 60 years on the throne; these will take place in the first weekend of June 2012, with an extra bank holiday being created.

Clerk reported Bernard Cazenove had said he was willing to co-ordinate village events on behalf of Parish Council and Village (personally – not as Churchwarden). The range of events in planning was discussed and it was agreed that Ellisfield Parish Council Chairman, Tim Guinness, would delegate responsibility for coordinating village events and liaising with Farleigh to Mr Cazenove. Clerk to write to Mr Cazenove thanking and confirming. *Action: Clerk*

Clerk reported there was likely to be a number of events with various village organisations taking responsibility for different days Wine Walk, Open Gardens, Church Service, Village Picnic etc.

Cllr Taplin reported that Farleigh were planning their annual raft race followed by a communal tea on Sunday 03 June and on Monday 04 June a BBQ in the evening and lighting of the beacon.

- 10 **To decide upon the date of the next Meeting.**

Councillors discussed and agreed dates for Ellisfield Parish Council meetings in 2012:

- 23 January
- 19 March
- 30 April
- May APM
- 18 June
- 23 July
- August – No meeting
- 17 September
- 29 October
- 10 December

Open Forum. No one present

- 11 Councillors discussed cooption of a new councillor following Glen Horgan's resignation. Cllr Guinness nominated Julian Wright of Ivy Cottage, Bell Lane, this nomination was seconded by Cllr Cazenove and all councillors voted unanimously to co-opt Mr Wright. Clerk to write and confirm and ensure all documentation and training complete. *Action: Clerk*

The meeting closed at 9.50pm.

Chairman

Date

Payments	Invoice	Cheque	Cheque No	Statement	Minute
22-Mar-11 Chic Teak for Hill Farm Pond bench delivery & fixing	50.00	50.00	614	21	
04-Apr-11 E. Rudd (Litter Picking Mar) forms for standing order in post	30.00	30.00	616	21	
04-Apr-11 S. Claessens (Litter Picking - Mar)	30.00	30.00	SO	21	
04-Apr-11 Hampshire Association of Local Councils Affiliation Fee	123.00				
04-Apr-11 Hampshire Association of Local Councils - NALC Levy	13.00	136.00	617	21	
04-Apr-11 Ellisfield Volunteer Group	1,050.00	1,050.00	618	22	
04-Apr-11 E. Rudd (Litter Picking Apr)	30.00	30.00	SO	22	
04-Apr-11 S. Claessens (Litter Picking - Apr)	30.00	30.00	SO	22	
04-Apr-11 E. Rudd (Litter Picking - May)	30.00	30.00	SO	23	
04-Apr-11 A. Claessens (Litter Picking - May)	30.00	30.00	SO	23	
13-Jun-11 E. Rudd (Litter Picking June)	30.00	30.00	SO	24	
13-Jun-11 A. Claessens (Litter Picking - June)	30.00	30.00	SO	24	
13-Jun-11 Broker Network (Insurance)	377.92	377.92	619	23	
11-Jul-11 T. Guinness (Annual Parish Meeting wine)	120.83	120.83	620	27	
11-Jul-11 C Cazenove (Annual Parish Meeting food)	38.21	38.21	621	25	
11-Jul-11 Rent Ellisfield Memorial Hall for Ellisfield Parish Council meetings	225.00			25	
11-Jul-11 Rent Ellisfield Memorial Hall for APM	48.00	273.00	622	25	
11-Jul-11 Hampshire Playing Fields Association annual subscription	20.00	20.00	623	25	
11-Jul-11 J Matthews Clerks salary and expenses	830.96	830.96	624	25	
11-Jul-11 Transfer of funds to Allotments Bank Account	1,322.97	1,322.97	625	24	
11-Jul-11 Broker Network (Insurance)	25.00	25.00	626	24	
11-Jul-11 E. Rudd (Litter Picking July)	30.00	30.00	SO	25	
11-Jul-11 A. Claessens (Litter Picking - July)	30.00	30.00	SO	25	
11-Jul-11 E. Rudd (Litter Picking - Aug)	30.00	30.00	SO	26	
11-Jul-11 A. Claessens (Litter Picking - Aug)	30.00	30.00	SO	26	
11-Jul-11 E. Rudd (Litter Picking - Sept)	30.00	30.00	SO	27	
11-Jul-11 A. Claessens (Litter Picking - Sept)	30.00	30.00	SO	27	
05-Sep-01 Ellisfield Volunteer Group - cost of materials for property maintenance cancelled	30.96	30.96	627	cxl	
	0.00	0.00	628	cxl	
05-Sep-11 Pest Control Services (Burial Ground moles)	84.00	84.00	629	27	
24-Oct-11 Theresa Webb - cost of photocopying play equipment illustration	25.20	25.20	630	cxl	
24-Oct-11 J Matthews Clerks salary and expenses	982.05	982.05	631	28	
24-Oct-11 Audit Commission (Annual Return Fee)	144.00	144.00	632	28	
24-Oct-11 E. Rudd (Litter Picking - Nov)	30.00	30.00	SO		
24-Oct-11 A. Claessens (Litter Picking - Nov)	30.00	30.00	SO		
18-Nov-11 Ellisfield Volunteer Group - cost of materials for property maintenance	30.96	30.96	633	28	
	5,965.90	5,965.90			

Receipts			Paying In	Statement
17-Apr-11 Allotment rents	60.00	60.00	168	60
27-Apr-11 BDBC Parish Grant	1,550.00	1,550.00	BACS	22
27-Apr-11 BDBC Parish Precept first half	2,238.50	2,238.50	BACS	22
01-Jun-11 Spencer & Peyton (Castle interment of ashes)	60.00	60.00	169	23
13-Jul-11 Lloyds Customer Relations	30.00	30.00	direct	23
30-Sep-11 BDBC Parish Precept second half	2,238.50	2,238.50	BACS	26
	6,177.00	6,177.00		
Opening Bank Balance	3,231.74			
- Payments so far	5,965.90			
+ Receipts so far	6,177.00			difference
Treasurer's Account as of 12 December 2011		3,442.84		3,442.84
+ National Savings Account		9,875.52		0.00
+ Interest 01 January 2012				
Total Monies		13,318.36		

Notes: The last Bank Statement (28) was dated 25 November 2011. The closing balance on that statement was £3,442.84. The difference is £56.16 - cheques 627/630 to Theresa Webb and EVG cancelled

Cheques to be signed and payments approved

18-Nov-11 Ellisfield Volunteer Group - cost of materials for property maintenance	30.96	30.96	633	replacement cheque
12-Dec-11 Hampshire Association of Local Councils	30.00	30.00	634	
12-Dec-11 Hampshire Playing Fields Association	20.00	20.00	635	
12-Dec-11 J Matthews Clerks salary and expenses	758.20	758.20	636	
12-Dec-11 The Information Commissioner	35.00	35.00	637	
04-Apr-11 S. Claessens (Litter Picking - Dec)	30.00	30.00	SO	
04-Apr-11 E. Rudd (Litter Picking - Dec)	30.00	30.00	SO	
04-Apr-11 S. Claessens (Litter Picking - Jan)	30.00	30.00	SO	
04-Apr-11 E. Rudd (Litter Picking - Jan)	30.00	30.00	SO	

ALLOTMENTS 2011 - 2012 FINANCE REPORT (as at 12 December 2011)

Payments			
		<u>0.00</u>	
Receipts			
Transfer from Ellisfield Parish Council main account	1,322.97		1
Allotment Rents - direct payment from tenants to bank a/c	64.00		2
	<u>1,386.97</u>		
Opening Bank Balance	0.00		
- Payments so far	0.00		
+ Receipts so far	1,386.97		
Treasurer's Account as of 12 December 2011		<u>1,386.97</u>	
Cheques to be signed and payments approved			
24-Oct-11 Jenni Krauklis-Gould petrol for allotment mower	6.78	6.78	001
not approved until 12/12/11			
12-Dec-11 Ellisfield Parish Council (additional insurance cost allotment fencing)	25.00	25.00	002

Notes: The last Bank Statement (01) was dated 29 July 2011. The closing balance on that statement was £1,386.97. No difference No bank statement received since then - have contacted Lloyds to ask for statement monthly rather than quarterly

Appendix 2 (to 13 DECEMBER 2011 Minutes)

2011/12 BUDGET & PRECEPT CALCULATION

ADMINISTRATION EXPENDITURE	2012/13 budget	2011/12 estimate	2011/12 budget	2010/11 actual	2010/11 budget	2009/10 actual	2009/10 budget	2008/9 actual	2008/9 Budget
Salaries									
Clerk	3275	2750	2750	2700	2700	2,650	2650	2650	2650
Mileage, Post & Phone									
Mileage	50	50	20	17	20	11	0	0	50
Post	15	15	20	8	20	12	20	9	25
Phone	50	50	50	50	50	50	50	50	50
	115	115	90	75	90	73	70	59	125
Insurance									
Insurance Premium	380	380	400	384	400	392	400	400	410
Subscriptions									
HAPTC Affiliation fee - see email 21 Sept	136	136	173	126	130	124	115	111	110
Local Council Review				0	0	0	0	0	15
Data Protection Register	35	35	35	35	35	35	35	35	35
CPRE				0	0	0	0	0	0
SLCC				0	0	0	0	0	0
Hampshire Playing Fields Association	40	40	20	20	20	20	20	20	20
	211	211	228	181	185	179	170	146	160
Rent									
Memorial Hall	273	273	265	265	265	265	265	265	250
Use of Clerk's home as office	60	60	60	60	60	60	60	60	60
	333	333	325	325	325	325	325	325	310
External Audit									
Audit Fee - increased fee due to higher income (grants)	144	144	135	135	155.25	135	150	120	120
Quality Council									
Registration and Expenses			0	0	0	0	0	0	0
General Training									
Clerk and Councillor Training & Seminars	25	100	25	0	25	40	25	25	25
Office Equipment, Manuals, etc.									
Use of Clerk's computer / office equipment	70	70	70	60	60	60	60	60	60
Purchase of computer/office equipment			0	0	0	0	0	0	0
Handbooks, manuals, etc.			50	0	50	0	50	0	50
	70	70	120	60	110	60	110	60	110
Stationery									
Paper, Envelopes, printer cartridges, etc.	349	350	350	313	250	229	200	216	200
Administration Totals:	4902	4453	4,423	4,173	4,240	4,083	4,100	4,001	4,110
OTHER EXPENSES EXPENDITURE	2012/13 budget	2011/12 estimate	2011/12 budget	2010/11 actual	2010/11 budget	2009/10 estimate	2009/10 budget	2008/9 estimate	2008/9 Budget
Street Furniture and Play Equipment									
Refurbishment of notice boards/replacement?	500		470		190	24	0	0	0
Refurbishments of seats					0	100			
Refurbishment of the 2 goalposts/nets	50				0	0		37	40
Refurbishment of the 2 bus shelters		650			0	100	60		0
Swing maintenance/refurbishment					0	0	0	0	50
Hill Farm Seats fixing		37.5							
Bridge Lower Common		31							
Bus Shelter		inc above							
Volunteer Group Expenses		30							
EVG storage	416								
Mole eqt								80	
	966	748.5	470	0	190	224	60	117	90
Chairman's Allowance									
General Expenses	160	159	145	140.47	130	108	130	143	130
Welcome cakes	15	15	15.00	37.50					
	175	174	160	177.97	130	108	130	143	130
Litter Picking									
Payments to litter pickers	768	720	720	668	720	720	720		
Community Development									
New Burial Ground seat					0	0	0	0	0
Ring fenced money for Lower Common flood pits	150	0	150	0	150	0	150	0	150
Upper Allotments (fencing, water butt, gates)	now separate	separate	0		0	767	0	98	200
Lower allotments renew fencing	now separate	separate	0						
Climbing frame (EX grant and funds raised) **	0	0	470	0	0	0	0	0	0
Neighbourhood Watch Signs					0	0	62	0	75
Village Gateways/SID					0	700	0	0	1,000
Hill Farm Pond Project/maintenance	100		100	94.00	900	10,597	300	3812	
Burial Ground fencing	100					25			
EVG mower storage									
	350	0	720	94	1,050	11,389	1,212	3,910	1,425
Grants									
Reserved for community needs				0	50	0	50	0	50
Land Maintenance (assuming contractors)									
Burial Ground, Lower Common & Gravel Pits	1050	1050	1050	1050	1050	1,000	1000	650	650
Other Expenses Total:	3,309	2,693	3,120	1,990	3,190	13,441	3,172	4,820	2,345
VAT to be recovered						1,974			
TOTAL EXPENDITURE:	8,211	7,146	7,543	6,163	7,430	19,498	7,272	8,821	6,455

INCOME	2012/13 budget	2011/12 estimate	2011/12 budget	2010/11 actual	20010/11 budget	2009/10 estimate	2009/10 budget	2008/9 estimate	2008/9 Budget	
<u>Allotments</u>										
Rents	now	separate		124	124	244	124	76	76	88
<u>B&DBC</u>										
Allotment Grant							926			
General Grant		1100	1100	1100	1100	1100	1,100	1110	1070	1070
Land maintenance grant		450	450	450	450	450	450	450	450	225
<u>Burial Ground</u>										
Interments and Memorial Fees		150	80	400	565	150	570	150	215	150
<u>Bank</u>										
Interest (Savings Account only)		12	12	14	16	50	30	50	110	200
<u>Litter Picking</u>										
Difference between Payment and Salaries								0	240	245
Grant		978	978	978	978	959	958	959		
<u>Grants</u>										
HCC County Councillor discretionary award for allotments									1,000	
<u>Lottery - Awards for All - Hill Farm Pond</u>									10,000	
BDBC POPPI - Hill Farm Pond									4,545	
TOTAL INCOME:	2,690	2,620	3,066	3,233	2,953	4,158	2,795	17,706	1,978	1,978
PRECEPT CALCULATION										
	2012/13 budget	2011/12 estimate	2011/12 budget	2010/11 actual	20010/11 budget	2009/10 actual	2009/10 budget	2008/9 estimate	2008/9 Budget	
Expected expenditure										
Administration	4,902	4,453	4,423	4,173	4,240	4,083	4,100	4,001	4,110	
Other Expenses	3,309	2,693	3,120	1,990	3,190	13,441	3,172	4,820	2,345	
Total Expenditure	8,211	7,146	7,543	6,163	7,430	17,524	7,272	8,821	6,455	
Expected income	2,690	2,620	3,066	3,233	2,953	4,158	2,795	2,161	1,978	
						plus precept 4,477				
Precept Required	5,521	4,526	4,477	2,930	4,477	8,635	4,477	6,660	4,477	
Less use of Monies in Hand (A)						plus pond grants				0
Precept Requested	5,521	4,526	4,477	2,930	4,477		4,477	6,660	4,477	

** Celia Lunn has said Mum's and Grandmothers would be willing to hold fundraising events to raise half cost of climbing frame)

ALLOTMENTS

	<u>2012/13</u>	<u>2011/12</u>
INCOME	budget	estimate
<u>Allotments</u>		
Rents	124	124
Grants		0
Total Income	124	124
EXPENSES		
Upper Allotments (fencing, water butt, gates)		
Insurance	25	25
Petrol	10	7
Lower allotments renew fencing		
Total Expenses	35	32
Surplus/Deficit	89	92
Bank Balance b/f	1415	1323
	89	92
Bank Balance c/f	1504	1415