

# ELLISFIELD PARISH COUNCIL

Clerk: Karen Ross

Tel:01266842662 Email: clerk@ellisfield.gov.uk

## **NOTICE OF MEETING**

You are summoned to attend the ordinary meeting of ELLISFIELD PARISH COUNCIL for the transaction of business as set in the agenda below on 15<sup>th</sup> June 2022

Location: The Memorial Hall, Ellisfield

Time: 7pm

*Karen Ross,  
Locum Parish Clerk*

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| <b>220601</b> | <b>To receive and accept apologies for absence</b>  |
| <b>220602</b> | <b>To receive and note any declarations of pecuniary interest relevant to the agenda</b>  |
| <b>220603</b> | <b>To approve as a correct record the minutes of the Ellisfield Parish Council meeting held on 16<sup>th</sup> May 2022</b>         |
| <b>220604</b> | <b>To receive any reports</b>   |
| <b>220605</b> | <b>To open the meeting to members of the public</b>   |
| <b>220606</b> | <b>To approve the Requests for Payments for June 2022</b>   |
| <b>220607</b> | <b>To note the current financial situation and the reconciliation of the bank balance</b>   |
| <b>220608</b> | <b>To note the Internal Auditors Report</b>   |
| <b>220609</b> | <b>To complete Section 1 of the AGAR</b>  |
| <b>220610</b> | <b>To complete Section 2 of the AGAR</b>  |
| <b>220611</b> | <b>To agree that the admin fee of £50 from Dignity Funerals is paid to the Clerk for the additional work on the recent burials.</b> |
| <b>220612</b> | <b>To approve the Insurance Policy</b>  |
| <b>220613</b> | <b>To agree the date of the next meeting</b>  |