

ELLISFIELD PARISH COUNCIL

**Minutes of the meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on
Tuesday December 7th 2021 at 7.30pm**

Present

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| Richard Haas | Chair |
| Caroline Cazenove | Vice-Chair |
| Mary Guinness | Councillor |
| Gavin Park-Weir | Councillor (arrived 8.40pm) |
| Andy Swanston | Councillor |

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| Peter Raine } Sylvia Raine} | Joint Parish Clerk |
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| Members of the public | 1 |
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Apologies for Absence

PCSO Andy Jones
Gordon Dunse

638 To receive declarations of interest in any matter on the agenda None.

639 Open Forum

PCSO Andy Jones was unable to attend the meeting but sent a written report which was read out:
2 thefts from vehicles:

17.11.21 A car window was smashed and personal possessions were stolen whilst a car was parked close to Cliddesden village hall.

04.12.21 Similarly a car window was smashed whilst a car was parked in Farleigh Wallop and 2 coats were stolen.
We are reminded not to leave valuables inside vehicles.

2 road traffic incidents:

23.11.21 A serious road traffic accident occurred on Bagmore Lane with all 3 emergency services in attendance.

25.11.21 A head on collision between 2 cars on a lane in Farleigh Wallop resulted in one driver being arrested after providing a positive breath test over the legal alcohol limit.

03.12.21 A car driver hit an unknown object on the A339. The car spun out of control trapping the driver.

The Christmas message from the Roads Policing Unit is "Don't drink or drug drive – it's not worth the risk."

640 To receive and approve the minutes of the EPC meeting held on 8th November 2021.

The minutes were agreed and approved by all councillors and signed and dated by the Chairman.

641 Matters arising from the minutes

None other than those dealt with on the agenda.

642 To consider planning applications:

21/03287/FUL

White Cottage, Green Lane, Ellisfield, Hampshire

Erection of a replacement dwelling and associated site works, following demolition of existing buildings.

Councillor Park-Weir reported that he had consulted residents living near White Cottage and some concerns had been raised about the proposals.

It was decided that Councillor Park-Weir will draft a letter to the effect that although it is very positive that development of the site is being planned, there are 2 main concerns: the size of the proposed dwelling which may block the neighbour's light and intrude on their privacy; and the sightlines for the new access are not thought to be as good as described in the application, because of the blind bend and the tall trees in the neighbouring garden.

Once the letter is approved by all councillors, it will be sent to B&DBC planning department.

21/01663/FUL Drumbeg College Lane Ellisfield RG25 2QE

Erection of single storey rear extension with Mezzanine floor, single storey front extension and single storey side / rear extension, part two storey part first floor extension to existing garage with first floor home office, timber garden store to rear of garage, building up of existing side elements with new flat roof and rooflights. Alterations to driveway. Change of use of land to side of dwelling to residential land.

GRANTED

643 To receive a report on financial matters.

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| Lloyds Treasurers Account as at 26.11.21 | £12,134.36 | |
| Less un-cashed cheques: | 0.00 | |
| Total | £12,134.36 | |
| Add NS&I Savings Account: | <u>£10,514.15</u> | (as at 1 st Jan 2021) |

Balance **£22,648.51**

Monies paid by BACS* since last meeting:

A C Cooke re Burial Ground weeding £50.00

Total **£50.00**

Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental **£956.62**

Income since last meeting:

Roy Neville headstone £150.00

Lengthsmans Grant £1,000.00

EVG contribution to Garage Rent £238.11

Edna Chilton Interment fee £200.00

Total **£1,588.11**

Invoices issued since last meeting:

EVG re contribution for Garage Rent £238.11

Main Account Payments Approved:

Farleigh Parochial Church Council re grass-cutting Burial Ground £120.00

Total **£120.00**

Other Approvals

Formal approval was given for:

BACS payment*, as shown above, agreed by email between meetings.

Clerk's salaries to be paid at the end of January for a four month period.

Notes: Data protection renewal fee is due - it will be collected by direct debit payment on or before 14/12/2021

Clearing of drains at the bottom of College Lane

There is a job sheet in place for Hampshire Highways to complete the necessary work.

Overweight vehicles on the lanes

The Chairman explained that he is waiting for an opportunity to meet the landowner to discuss the issue of the tanks being transported along the village lanes.

e Memorial Hall

Councillor Dunse reported by email that there were 2 well attended events in the hall recently including a Christmas shopping evening and the Christmas Fayre, with approximately £2,500 being raised.

f. Burial Ground

Burial Ground Rules and Regulations

Councillor Swanston has reviewed the rules and regulations for the Burial Ground. These were approved by all councillors. Peter Raine will upload the document onto the website.

Burial of Edna Chilton

EPC expressed their gratitude for the late Edna Chilton's contributions to Ellisfield, particularly for her work as parish clerk for over 20 years. She was buried in the Burial Ground on 30th November.

g. Land and Property

Registration of Hill Farm Pond.

We are waiting for the documents from the Land Registry Office.

Risk Assessment for Hill Farm Pond

Peter Raine reported that the Risk Assessment for Hill Farm Pond needs reviewing. Councillors Cazenove and Swanston will work on this.

Playground Inspections

Councillor Dunse reported by email that he attended a virtual meeting with Bernie Crisp from B&DBC to discuss the playground inspection reports. He will report back at the next meeting when he has recovered from his operation.

EVG

Councillor Swanston reported that Graham Simpson and his team have completed the end of year clear up of Lower Common, the Burial Ground and the Gravel Pits. Graham Simpson has indicated that he would like to step down as chairman of EVG at the next AGM.

h BDAPTC

There was nothing to report.

RH

CC/
AS

GD

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| | <p>i. <u>Welcome Packs</u></p> <p>There are no new residents in the village.</p> | |
| 645 | <p>Superfast Broadband for North Ellisfield.</p> <p>BT Openreach has completed the infrastructure survey and we have been given an estimated project completion date of 17th January 2022. In the meantime, Openreach engineers made contact with the village to explain that works need to be carried out at the junction of Church Lane and Green Lane which will involve a road closure. This may take several weeks to obtain. The Chairman will telephone the engineer to establish whether there are any further developments.</p> | RH |
| 646 | <p>Upper Swallick Concept Proposal</p> <p>Councillor Dunse sent a written report informing EPC that so far approximately 50% of local parish councils have supported the drive for a designation of AONB. He will also send a reply to the Chair of Newtown PC supporting their joint letter on planning, which will be sent to relevant MPs.</p> | GD |
| 647 | <p>Succession of Councillors</p> <p>Mary Guinness was welcomed to EPC as a new councillor. Richard Holme attended the meeting as a member of the public, to gain insight into the working of EPC in preparation for deciding whether to join the council at the next opportunity. He will join the Jubilee committee being organised by Councillor Park-Weir.</p> | |
| 648 | <p>Arrangements for the Queen's Platinum Jubilee Celebrations</p> <ul style="list-style-type: none"> • Councillor Park-Weir intends to have an initial meeting of the Jubilee committee in January 2022. • Due to the lack of availability of fruit trees, Councillor Cazenove has only ordered 3 trees, an apple, pear and plum, with the intention of buying another 3 trees next year. <p>Councillor Park-Weir, will dig the holes on Lower Common on the morning of Saturday 15th January, assisted by Councillor Guinness. The trees will be planted on Saturday January 22nd at 10.30am. Sylvia Raine will organise an advert to be placed in Hill and Dale to inform residents. Tea and coffee will be made in the hall and transported to the common in flasks and the village hall committee will be asked if it is possible to borrow the gazebos to be erected to provide shelter in case of bad weather.</p> <ul style="list-style-type: none"> • Councillor Park-Weir drafted a letter to Viscount Lymington declining his invitation to plant trees for the jubilee on bare agricultural land. The Chairman will circulate the letter for approval of all councillors and send it. | GPW GPW /MG SR RH |
| 649 | <p>Councillor Grant Scheme</p> <p>EPC is waiting for a response from Paul Gaskell as to whether the request for a grant to purchase a heavy duty strimmer for use at Hill Farm Pond has been successful.</p> | |
| 650 | <p>S106 Funding.</p> <p>After discussion, it was decided not to apply for S106 funding for any project as it would depend on local development which was thought to be unlikely. Sylvia Raine will reply to B&DBC to this effect.</p> | SR |

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| <p>651</p> | <p>Decision re petition to allow villages to set 20mph speed limit.</p> <p>This was discussed at some length with different opinions being expressed. It was decided to defer a decision until the next meeting.</p> | |
| <p>652</p> | <p>B&DBC Climate Change Toolkit and HCC Greening Campaign</p> <p>Sylvia Raine wondered whether EPC wished to support any green initiative as outlined in the above mentioned documents. All councillors have received the information from B&DBC. She will forward the information on the Greening Campaign. It was thought that this was an increasingly relevant issue and that villagers might be more concerned and interested in being involved than when the idea of the Greening Campaign was first raised. It was agreed to discuss this at the next meeting when councillors have had more opportunity to read the information.</p> | <p>SR</p> <p>ALL</p> |
| <p>653</p> | <p>Leaving gift for the Retiring Chairman</p> <p>The Chairman is organising the gift and presentation.</p> | <p>RH</p> |
| <p>654</p> | <p>Clerk's Resignation</p> <p>EPC approved the decision to appoint Karen Ross as a locum clerk until a permanent appointment can be made. There will be a handover meeting between her and Peter and Sylvia Raine. Karen will train the new appointee. She will require a computer to be bought. The Chairman will prepare a contract of employment.</p> | <p>RH</p> |
| <p>655</p> | <p>To discuss any matters which have arisen since the publication of the agenda. None.</p> <p>The meeting closed at 9.05pm.</p> <p>Dates for future meetings. Monday 17th January 2022 Monday 14th March</p> <p>All meetings start at 7.30pm</p> <p>Signed Chairman</p> <p>Date.....</p> | |