

ELLISFIELD PARISH COUNCIL

Minutes of the meeting of Ellisfield Parish Council held virtually on Zoom due to government regulations introduced to control the spread of Covid 19 on Monday May 11th 2020 immediately after the Annual Meeting of Ellisfield Parish Council

The meeting opened at 8.26pm

Present

Tim Guinness	Chairman
Caroline Cazenove	Vice Chair
Gordon Dunse	Councillor
Richard Haas	Councillor
Gavin Park-Weir	Councillor
Andy Swanston	Councillor
Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public 0

468. Apologies for Absence None

469. To receive declarations of interest in any matter on the agenda None.

Open Forum

PC Andy Reid joined the meeting remotely. He reported that there had been an increase in domestic issues recently, probably due to lockdown. There were 7 burglaries in Weston Patrick a few nights ago. There was a sheep worrying incident in Ellisfield. There has been some discussion between Herriard Parish Council and the Rural Police Inspector, Hannah Luchesa, regarding the escalating levels of crime in the area. PC Reid will keep us informed of any developments.

470. To receive and approve minutes of the EPC meeting held remotely on 30th March 2020.

The minutes were agreed and approved by all Councillors. These were signed by the Chairman before the meeting and dated by the clerk after approval in the meeting.

471. Matters arising from the minutes

None other than those dealt with on the agenda.

472. To consider planning applications

B&BDC 17/03487/FUL

Land adjacent to Junction 6 M3 Basingstoke, Hants

Construction of a new MSA to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway.

Provision of landscaping, infrastructure and ancillary works

It was agreed that EPC should reiterate previous comments to the effect that there seems to be no merit in this proposal.

HCC BA 103

Little Bushywarren Composting Site, Bushywarren Lane, Ellisfield RG25 2NS Planning consultation part retrospective application for an extension to a permitted welfare cabin granted under planning permission 19/01418/CMA

After discussion, it was decided that this was not a serious enough issue to raise concerns about and that no comments were necessary.

T/00175/20/TCA Application for works to trees growing in a conservation area Bell Lodge, Bell Lane ,Ellisfield. Proposal: T1 Ash (virtually dead) – fell.

There were no objections to this proposal.

473. Corona Virus

There was some discussion about whether any adverse effects of lockdown on the village had been noted. It was generally agreed that residents had been very supportive of each other and that most people and visitors were complying with social distancing guidelines. Most villagers seemed very willing to share the beauty of the neighbourhood with others from nearby areas. Councillor Dunse reported that for a few days there had been a sign in the Memorial Hall car park discouraging visitors from parking but that this has now been removed.

Sylvia Raine reported that she had received a few requests for help with shopping and prescription collection via the B&D community hub and there were at least 10 residents willing to help with any further requests if necessary.

474. To receive a report on financial matters.

Lloyds Treasurers Account as at 07.05.2020	£14,842.72
Less un-cashed cheques:	
0.00	
Total	£14,842.72
Add NS&I Savings Account as at 1 st Jan 2020	<u>£10,438.99</u>
Balance	£25,281.71

Monies paid by BACS since last meeting:

EVG re Grounds Maintenance	£1,450.00
Ian Morton – final payment re fencing for Burial Ground	£150.00
Hampshire CC re SID posts	£344.34
Hampshire CC re relocating 1 SIDS post	£171.25
HALC affiliation fees	<u>£181.28</u>
	£2,296.87

These payments were approved by e mail in between meetings and confirmed during the meeting.

Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental	£160.76
-------------------------------	----------------

Income since last meeting:

Burial fee – Roy Neville	£250.00
B&DBC: 50% Precept: £2,760.50 + Parish Funding Grant £532.00	£3,292.50
HMRC VAT refund	£486.15
	£4,028.65

Invoices issued since last meeting

B&DBC: Litter Grant funding	£1,223.62
-----------------------------	------------------

Main Account Payments for Approval: Nil

The council approved the implementation of 2 party approval for BACS payments. Councillors Haas and Dunse have completed the appropriate paperwork and the remaining councillors, other than the chairman who already has internet access, will be invited to do so in due course.

The following documents were all approved by the council:
Risk Assessment 2020, Financial Risk Assessment 2020, Standing Orders 2020, Privacy Policy 2020, and Code of Conduct 2020

Councillor Swanston reported that EVG has suspended operations during the Covid 19 outbreak. However, some volunteers have decided to continue with grass cutting which poses some element of risk. He agreed to discuss with Graham Simpson the possibility of resumption of operations in the light of new regulations from the government, as long as appropriate social distancing measures are in place. Otherwise, the insurance company should be contacted for advice.

Insurance proposals:

Councillor Park-Weir reported that he had received an insurance quotation of £274 from Business Services at CAS Ltd. The premium to continue insuring with Zurich Insurance plc is £417.05. After discussion about the pros and cons of each policy, it was decided to approach Zurich Insurance for a more competitive quotation and also ask for references from Business Services at CAS Ltd. Councillor Park-Weir will action this.

475. To receive a report and approve any action needed on:

a **Localism / HALC / Local Business Liaison**

- The Chairman will pursue his request for a financial contribution to the village from Veolia in the next few weeks. He has sent details of the installation cost of a SID as an example of a project which would benefit from such a financial contribution.

b **Flood resilience project**

- There is no further information about when the work to the drains and flood pits on the Axford Road will be undertaken.
- The chairman and Peter Raine thought that it might be beneficial to undertake further work to improve the flood defences in two places:
 - in Alley Lane, the water could be diverted into the old chalk pit. Permission will need to be obtained from the Portsmouth Estate.
 - half way down Furzen lane, there is another pit where water running from the pond in The Old Manor could be diverted away from the lane. Permission would need to be obtained from Marcus Rule.

It was agreed that these two options would be pursued when life returns to normal.

- The lengthsmen has not been able to work during the current situation.
- EPC is happy to help the Preston Candover Flood Action Group if necessary.

c Footpaths / Rights of way

Councillor Dunse reported that he had inspected most of the footpaths since the last meeting. He has reported Japanese Knotweed at the entrance to Winslade Lane and he has ordered new signage for FP5.

d Highways

- Councillor Swanston reported that there had been no objections to the purchase of the SID during the consultation process and so the order has now been placed. Delivery would normally take about 6 weeks but is likely to be longer in the current situation with Covid 19. The post outside the Webbs' house has now been resited and they are happy with the new arrangement.
- Hampshire Highways have not yet cleared the remaining two drains at the bottom of College Lane.
- The clerk has submitted a report to Hampshire Highways about the drain on Saucy Corner which needs clearing to prevent flooding over the road.
- The road surface along Axford Road has been repaired although it is still bumpy.
- Zani Robinson has written to HH raising a concern about the ditch that has appeared on the verge of Bell Lane opposite Hedgerows. No further communication has been received about this.

The issue of potholes on roads around the village was discussed. It was decided that in the light of the government's intention to spend more money on repairing potholes, the clerk should e mail the village inviting as many residents as possible to report potholes using either the link to Hampshire Highways website or the pothole reporting app. <https://www.fillthathole.org.uk/>

e Memorial Hall

- Councillor Dunse reported that Dave Waters has begun work as the new cleaner for the hall.

f EBAG – Broadband

Councillor Swanston reported that all the money returned to donors has now been cashed and the bank account has been closed.

The council discussed the issue of whether the mast for rural internet services situated behind Tanglewood on Green Lane was still being used. It was thought that a small number of people still used the mast and therefore there was no need for it to be removed at present. Councillors Park-Weir and Swanston agreed to keep the council informed of any developments to the contrary.

g Burial Ground

Extra land for Burial Ground

- Peter Raine confirmed that Ray Reed is planning to rotovate the additional piece of ground in the next few weeks.
- The fencing contract is complete.
- The transfer documents have now been signed by both parties and exchange should take place in the next few days.

- In the autumn a beech hedge will need to be planted.
- At some point the land will need to be consecrated.
- Permission was given by e mail in between meetings for the interment of Roy Neville and confirmed in the meeting.

h. Land and Property

Views on fencing required for Lower Allotments

The chairman explained that the boundary fencing around the lower allotments has fallen down. The decision about the most effective type of replacement fencing is a matter which will need consideration in the coming months. This matter is now on hold until the situation with Covid 19 is relieved.

Repairs to bus shelter on Ellisfield Green

Approval has been given for Steve Brabbin to repair the shelter when he is able to return to work.

Registration of Hill Farm Pond.

It was agreed that Peter Raine should begin the process of registration with HM Land Registry. This will begin when restrictions associated with Covid 19 are lifted.

I BDAPTC

Meetings planned for 25th June, 26th November have been postponed until further notice.

j Welcome Packs

Councillor Cazenove reported that she had given a welcome pack and cake to the new residents of Lyndale, Steve and Julia Foster.

There are no more welcome packs printed. Councillor Cazenove is considering whether to give new residents a copy of the book entitled "A History of Ellisfield" rather than copying the book into the welcome pack. The chairman reported that a new history of Ellisfield has been written by Edna Chilton. And this might be added when it is published.

477. Litter Wardens

Sylvia Raine reported that Seren Hamer has completed her term as litter warden. As EPC agreed in 2019, Tom Frankham will take on her litter picking round. The necessary paperwork has been completed and Sylvia Raine walked the first round with him.

478. The Greening Campaign

It is the intention to launch the Greening Campaign at the Ellisfield weekend in June, if it is allowed to go ahead within the current government guidelines.

479. Response from B&DBC on our response to their proposed £500 per annum payment for playground inspections.

There has been no response as yet.

480. EPC Logo

Peter Raine is waiting for revised designs from Sharon Rudd for EPC to consider.

481. Future Meetings

It was agreed that the Annual Parish Meeting cannot take place as planned on 15th May because of current restrictions on social gatherings. However, it was thought that some kind of village meeting should be considered later in the year, especially if restrictions are lifted.

482. To discuss any matters which have arisen since the publication of the agenda.

The council responded to an e mail sent by Vicky Reed expressing concern that The Fox needed support in order for the business to survive the current difficulties. It was decided to send an e mail to residents encouraging them to actively support The Fox by ordering food regularly. Sylvia Raine agreed to discuss this with Lucy before doing so and also to ask if she had any flyers for the noticeboards.

The meeting closed at 10.07 pm

Dates for future meetings.

EPC meetings: Monday July 20th Monday October 5th Monday November 2nd

Signed Date.....