

ELLISFIELD PARISH COUNCIL

Minutes of the meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on Monday January 20th 2020 at 8pm

Present

Tim Guinness	Chairman
Caroline Cazenove	Vice Chair
Gordon Dunse	Councillor
Richard Haas	Councillor
Gavin Park-Weir	Councillor
Andy Swanston	Councillor
Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public 3

436. Apologies for Absence None

The Chairman welcomed Richard Haas who has been co-opted onto the council.

437. To receive declarations of interest in any matter on the agenda None.

Open Forum

PC Reid reported that the number of crimes in Ellisfield has risen to 17 for the year 2019, as opposed to 5 during 2018:

Non dwelling burglaries	7	Garages 2; Barns 2; Sheds 3	to value of £18,000
Criminal damage	5	4 crop fields; hurdles; fencing	to value of £1,875
Theft	3	Sheep x6; electric fence	to value of £1,900
		Trailer (recovered)	
Theft from vehicle	1	Tractor fuel.	
Attempted dwelling burglary	1	Northgate area.	

PC Reid reported that there had been a general increase in crime across the 16 parishes in the area, especially in Preston Candover, and that criminals were coming into the area from far afield. Councillor Park Weir asked what we should be doing to keep properties safe. Paul Turner had also written to EPC expressing concern about the rise in crime, stating his intention to raise the issue at the next meeting of the Basingstoke Police Independent Advisory Group.

It was decided that it might be beneficial to hold another crime prevention evening for residents.

The chairman thanked PC Reid for his hard work during the year especially as his area has increased again and although there is back up when needed, sometimes the back up was not familiar with the area and took a long time to arrive!

438. To receive and approve minutes of the EPC meeting held on December 2nd 2019.

The minutes were agreed and approved by all Councillors and signed by the Chairman.

439. Matters arising from the minutes

None other than those dealt with on the agenda.

440. To consider planning applications

Montrose Cottage, College Lane, Ellisfield. 19/02884/HSE

Erection of 2 storey rear and single storey side extension with pitched roof over garage and pitched roof over existing flat roof. Construction of a new dormer to front elevation.
GRANTED

St Martin's Church, Church Lane, Ellisfield 19/02809/FUL

Change of use of 0.214ha of land from residential garden to burial ground with boundary fencing on part of the site.
UNDECIDED

441. To receive a report on financial matters.

Finance Report

Lloyds Treasurers Account as at 17.01.2020	£12,681.42
Less un-cashed cheques:	562.50
Total	£12,118.92
Add NS&I Savings Account:	£10,356.14 (as at 1 st Jan 2019)
Balance	£22,475.06

Cheques paid since last meeting:

Brabbin Building Services re Lengthsman Work	£562.50
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Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental	£1,028.66
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Income since last meeting:

EVG re garage rent	£221.42
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Invoices issued since last meeting:	Nil
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Main Account Payments for Approval:	Ni
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EPC approved the following:

1. Precept for 2021, as last year, of £5,521.00.
2. Budget for 2021 as shown on attached ACCOUNTS 20 -21
3. Use of John Murray as auditor for 2019-2020 year.
4. Expenditure of up to £250.00 for re-felting the roof of the Bus Shelter at the top of Green Lane

442. To receive a report and approve any action needed on:

a Localism / HALC / Local Business Liaison

- Councillor Park-Weir reminded the group that the next meeting of the Business Liaison Group will be held on 9th March at 2.30. He will be sending a reminder to Hampshire County Councillor, Anna McNair Scott. He committed to include on the agenda the issue of work needed to repair potholes on Bushywarren Lane.

- The Chairman has been in contact with Veolia to ask for a financial contribution to the village. He will send details, including the cost of installation, of a SID as an example of a project which would benefit from a financial contribution.

b Flood resilience project

- Peter Raine has been informed that work to the drains and flood pits on the Axford Road which was scheduled to start in January will not now be undertaken until the next financial year (20/21) as there have been problems with contractors. This is extremely disappointing as the vegetation was cleared in preparation for this work in February 2019.
- Only 2 out of 4 drains have been cleared at the bottom of College Lane. Peter Raine has asked HH to clear the other 2 on several occasions.
- The Chairman explained the lengthsman's contract and the flood defences for the benefit of new councillors. Peter Raine reported that Steve Brabbin, the lengthsman, has been busy clearing the flood defences. Following the discussion at the last meeting, it was agreed by email in between meetings that Steve Brabbin should dig a ditch out into the corner of a field on Bell Lane next to Kit Lane House. This would include the provision of a soak away in the field as requested by the landowner, Adrian de Ferranti.

c Footpaths / Rights of way

Councillor Dunse reported that he had walked most of the footpaths since the last meeting and noticed the following:

1 fly tip at the junction of Alley lane and Winslade Lane which has been reported and resolved

Signs and gates on footpath 5 which need improving and which he will action.

d Highways

- Councillor Swanston presented the traffic calming proposal which was discussed as follows:
 - Councillor Swanston described the 2 types of SID available and the council agreed to opt for the lighter model which just flashes the speed of vehicles travelling along the road. Annual maintenance of this will cost £60 per annum. The data retrieved from the SID will be passed on to PC Andy Reid who will be able to organise speed camera spot checks.
 - The licence has been approved.
 - 3 posts will be ordered.
- EPC approved the implementation of the proposal and the budget for the SID and new posts. Councillor Swanston was congratulated and thanked for his work.
- A request for volunteers to regularly change the location of the SID was circulated to residents and there was an encouraging response of 9 volunteers who will be trained and will operate on a rota system once the device has been purchased.

e Memorial Hall

- Councillor Dunse reported that TCC has made a donation of £500 to the Memorial Hall.
- The car park drainage needs attention.
- The chairman suggested that the hall would benefit from the installation of wi-fi.

f. EBAG – Broadband

Councillor Park-Weir and Councillor Swanston reported that super fast broadband is now up and running in the south of the village. The EBAG team was congratulated on this success.

In addition, EBAG has been informed in writing that, because HCC has received a greater rebate from BT than expected, all the money raised will be refunded and then redistributed to donors.

g Burial Ground

Extra land for Burial Ground

- Peter Raine confirmed that Ray Reed has agreed to rotovate the additional piece of ground and he will contact Ray to arrange for the work to be done.
- Planning permission has not yet been granted and a decision is now expected to be made by the end of January. B&DBC planning department have raised various queries which need to be answered before approval can be given.
- The solicitor has sent the deed of transfer of the land to Marcus Rule's solicitor and is awaiting a reply. It was decided to register the 3 strips of donated land collectively as 1 plot if possible.
- The chairman has drafted a letter to The Golden Bottle Trust giving updated details of the cost of the fence and this will be sent in the next few days.
- Peter Raine was thanked for all the work he has put into this project.

h. Land and Property

Letter to landowners concerning overgrown trees

The chairman's draft letter to landowners along the line of the telegraph poles carrying fast broadband on Green Lane was sent to all landowners concerned in December 2019. Ray and Vicky Reed have already reported to EPC that they have carried out the necessary work on their trees.

Views on fencing required for Lower Allotments

The chairman explained that the boundary fencing around the allotments has fallen down. Julian Evans has advised the chairman that the trees which have been coppiced are not growing back very well because deer have been eating the new growth. He therefore asked all councillors to consider the best method of fencing for this area before the next meeting. The options are stock fencing, marker stones or post and wire fencing.

Steven Gould informed the meeting that putting brushwood on the trees was an effective deterrent for the deer.

I BDAPTC

EPC sent a response to the B&DBC budget proposal instituting a new annual charge to 50 parish councils of £500 per annum for weekly playground safety checks, stating that EPC considers this to be a double taxation charge to levy given our residents' contribution to the B&DBC precept.

A reply has been received stating that the response will be considered.

A supportive response was also received from B&DPTC.

j Welcome Packs

Councillor Cazenove reported that she had delivered welcome packs to the new owners of Woodpeckers on Axford Road.

Sylvia Raine informed the meeting that only a few new residents receive village information via email because data protection forms have not been completed. She agreed to speak to residents personally and explain the system to encourage people to participate.

443. Hampshire 2050 Commission of Enquiry

Councillor Cazenove attended the meeting on January 9th and reported back to EPC about The Greening Campaign. This is about encouraging local people to take local action about climate change. Other communities have engaged in this system by delivering challenge cards to each dwelling. People were asked to put the cards in their window when they had committed to 5 of the challenges.

The list of challenges included the following:

Turn off the lights when you leave a room; change 3 light bulbs to low energy; turn off all standbys; wash laundry at 30 degrees C; walk if the journey is less than a mile; top up loft insulation; boil only the amount of water needed; turn the thermostat down by 1 degree C; turn off taps when brushing teeth.

It was suggested that this kind of activity could be part of the church weekend planned for June 26th-28th, or alternatively it might be of interest to EVA.

444. Request from B&D for information required to justify S106 contributions to enhance open space, allotments etc on parish council land.

The chairman will talk to residents about whether it is generally thought to be a good idea to erect a fence at the back of the play area on Lower Common, before any decision is taken on whether to pursue this issue.

445. EPC Logo

Peter Raine brought examples of logos designed by Sharon Rudd for EPC to consider. It was thought that the logo should include bluebells as well as snowdrops, so Peter Raine will ask for more ideas.

446. Transportation of AFVs on College Lane

The Chairman has the contact details of the person responsible for moving the vehicles along the lanes. He will contact him in the next few days.

Since the last meeting, other residents have reported concerns to the council on this matter.

Councillor Dunse showed a photograph of a van stuck in a ditch which has formed at the side of Bell Lane. This was sent to him by a resident who is concerned that the ditch was caused by the transportation of a tank. The chairman and Peter Raine agreed to have a look at it.

448. To discuss any matters which have arisen since the publication of the agenda.

None

The meeting closed at 9.48 pm

Dates for future meetings.

Next EPC meeting: March 23rd 2020
May 11th 2020 AGM and EPC
May 15th Annual Parish Meeting

Signed Date.....

Ellisfield Parish Council

Receipts and payments for year ended 31st March 2021 vs previous year and precept and budget forecast for 20/21

	Original Forecast	Actual at 9 months	Fcst expenditure for next 3 months	new forecast for next 3 months	Actual	Budget Fcst
	2019/2020	2019/2020		2019/2020	2020/2021	2020/2021
Income						
Precept	5,521	5,521		5,521	0	5,521
Litter Picker Grant	1,167	1,224		1,224	0	1,167
Other Grants Received from B&DBC	527	527		527	0	532
Barfoots/Laing Grants	1,000	1,000	1,000	2,000	0	1,000
Burial Ground	100	227		227	0	100
Burial Ground Grant (Bottle Trust)	3,500	0	4,000	4,000	0	0
Veolia Grant re SID	0	0		0	0	1,000
Contribution to garage rent	230	221		221	0	250
HCC grant re floodpit clearance	0	0		0	0	0
Lengthsmans Grant (Highways via candovers PC)	1,000	1,750		1,750	0	1,500
VAT refund	1,360	1,489		1,489	0	120
Interest received (NS&I Account)*	0	0		0	0	0 *
HMRC refund	0	171		171	0	0
Lloyds Bank refund	0	0		0	0	0
Sally Adams bequest	n/a	n/a		n/a	0	200
Total Income	14,405	12,130	5,000	17,130	0	11,390
Expenditure						
Clerk's salary	3,520	2,645	875	3,520	0	3,600
Clerk's expenses	220	277	100	377	0	300
Litter Picker Wages	800	594	198	792	0	800
Insurance	450	412		412	0	450
Audit	150	135		135	0	150
Subscriptions	175	180		180	0	175
Hall & garage hire	700	453	250	703	0	800
Grounds & maintenance	1,450	1,650		1,650	0	1,500
Website, data protection & training	350	40		40	0	400
Property Expenditure	8,500	1,221	5,416	6,637	0	7,150 ***
Lengthsman	1,000	938	562	1,500	0	1,000
Flood resilience works	0	0		0	0	0
VAT	0	0		0	0	0
Other	500	530		530	0	500
Sally Adams bequest	n/a	n/a		n/a	0	200
Total expenditure	17,815	9,075	7,401	16,476	0	17,025
Surplus/deficit for year	-3,410	3,055	-2,401	654	0	-5,635
Allotment Accounts						
Income (add)	106	112		112	0	106
Expenditure (minus)	40	53		53	0	0
Surplus/deficit for year	66	59		59	0	106
Finance Report Bank Accounts (closing balance)						
Current account	9,063	5,653	12,119	9,718	9,717	0
Deposit Account	10,356	<u>10,431</u>	<u>10,356</u>	10,431	<u>10,431</u>	0
	19,419	16,084	22,475	20,148	20,148	0
Allotment Account	1,134	<u>1,200</u>	<u>1,193</u>	<u>1,193</u>	<u>1,306</u>	0
Total	20,553	17,284	23,668	21,341	0	15,893

* inc in "Deposit Account" (closing balance)

**{£74.00 interest anticipated - included}
in Deposit Account balance.}

*** Make-up of budget for Property Expenditure

Bench refurbishment	1,200
Clean and paint bus shelter	450
Lower Allotments - boundary	1,500
Burial Ground	0
Traffic calming	4,000
???????	?????
Total	£7,150
Say	£7,150