

ELLISFIELD PARISH COUNCIL

Minutes of the meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on Monday December 2nd 2019 at 8pm

Present

Tim Guinness	Chairman
Caroline Cazenove	Vice Chair
Gordon Dunse	Councillor
Gavin Park-Weir	Councillor
Andy Swanston	Councillor
Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public 6

423. Apologies for Absence None

The Chairman welcomed Gordon Dunse who has now been co-opted onto the council.

424. To receive declarations of interest in any matter on the agenda None.

Open Forum

PC Reid reported that the number of crimes in Ellisfield has risen to 15 this year, as opposed to 5 during 2018:

Non dwelling burglaries	5	Bell Lane 2; Allotments 2; Church Lane 1.
Criminal damage	6	4 crop fields; hurdles; fencing.
Theft	2	Sheep; battery.
Theft from vehicle	1	Tractor fuel.
Attempted dwelling burglary	1	Northgate area.

In addition, on 29th November, suspicious lights were seen at Northgate but all was found to be in order.

Meg Freeman informed PC Reid that earlier in the evening, she thought that passengers in a car travelling along Green Lane outside her house had been shooting pheasants.

She also raised the issue of steps opposite the Fox on footpath 5 which need attention.

Councillor Dunse agreed to look into the matter and said that he had noted that the signage also needs attention. Chris Allen has new gates for this footpath which will be fitted when time allows. (See previous minutes) Steven Gould made the point that the metal gates across footpath 6 should technically be removed now that the livestock is no longer in the field, although it was noted that the path is still accessible.

Tracey Gilvear asked if it was possible to clear moss from some of the gravestones in the churchyard. Councillor Cazenove agreed to raise this matter with the churchwarden.

425. To receive and approve minutes of the EPC meeting held on October 14th 2019.

The minutes were agreed and approved by all Councillors and signed by the Chairman.

426. Matters arising from the minutes

None other than those dealt with on the agenda.

427. To consider planning applications

Orchard House, Church Lane, Ellisfield

Application to work to trees growing in a conservation area.

Hornbeam (T1) Crown reduce to previously reduced points by c.5m leaving tree 12m high with an average crown radius of 4m.

B&DBC raised no objections to this application.

Montrose Cottage, College Lane, Ellisfield. 19/02884/HSE

Erection of 2 storey rear and single storey side extension with pitched roof over garage and pitched roof over existing flat roof. Construction of a new dormer to front elevation.

This application was discussed by email in between meetings and no objections were raised.

St Martin's Church, Church Lane, Ellisfield 19/02809/FUL

Change of use of 0.214ha of land from residential garden to burial ground with boundary fencing on part of the site.

The Parish Council is the applicant and therefore has no objections.

428. To receive a report on financial matters.

Finance Report

Lloyds Treasurers Account as at 29.11.2019	£13,510.74
Less un-cashed cheques:	Nil
Total	£13,510.74

Add NS&I Savings Account: (as at 1st Jan 2019)	£10,356.14
Balance	£23,866.88

Cheques paid since last meeting:	Nil
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Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental	£914.29
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Income since last meeting:

Barfoots (grant)	£1,000.00
Candover Parish Council (grant for lengthsman)	<u>£1,750.00</u>
	£2,750.00

Invoices issued since last meeting:

Barfoots re grant	£1,000.00
Solar Amber Park re grant	£1,000.00
EVG rent for garage	<u>£221.41</u>
	£2,221.41

Main Account Payments for Approval:

Date	Payee	Chq No	Details	Amount
02.12.19	Information Commissioner	000842	GDPR	£40.00
20.12.19	Sylvia Raine	000843	Joint Clerks quarterly salary	£355.65
20.12.19	Peter Raine	000844	Joint Clerks quarterly salary	£355.65
20.12.19	Peter Raine	000845	Expenses	£ 14.66
20.12.19	HMRC	000846	Tax on salaries	£170.40

The accounts were approved by all councillors and cheques signed as above.

Peter Raine asked councillors to consider any items to be included in next year's budget, so that this can be finalised at the next meeting.

Items so far noted include:

Cost of traffic calming measures; refurbishing benches; painting bus shelter on Ellisfield Green; fencing around lower allotments; an amount for contingencies.

429. To receive a report and approve any action needed on:

a Localism / HALC / Local Business Liaison

- The chairman commented that he thought the Business Liaison Group should be more vociferous about work needed to repair potholes on Bushywarren Lane.
- The Chairman has written to Herriard Bio Power and Amber Solar Park and both companies have agreed to contribute £1,000 to EPC funds, which will help with financing traffic calming measures. He has also written to Veolia and is awaiting a response.

b Flood resilience project

- Peter Raine has been informed that work to the drains and flood pits on the Axford Road is in hand and is now scheduled to start in January. There is a possibility that more work than originally planned will actually be completed.
- Steven Gould contacted EPC to point out that Hampshire Highways(HH) had cleared drains on Axford Road but not cleared the 4 drains at the bottom of College Lane. He had shown an engineer where the drains are and as a result these are now marked with arrows. However, only 2 drains have since been cleared and Peter Raine has asked HH to clear the other 2 as requested.
- Steve Brabbin, the lengthsman, has been busy clearing the flood defences. So far he has cleared the lower end of the ditch on Green Lane, including the removal of a tree that was causing a blockage; the grips down Green Lane as far as Highwood House; and also grips on Bell Lane. There was some discussion about the need to dig a ditch out into the corner of a field on Bell Lane. The chairman and Peter Raine agreed to meet with Steve to clarify what needs doing so that permission can be sought from the landowner.

c Footpaths / Rights of way

Councillor Dunse reported that he had walked most of the footpaths since the last meeting and noticed the following:

2 fly tips which have been reported and resolved;

Signs on footpath 5 need improving;

Part of Kit Lane has been resurfaced and the middle section is on plan to be completed when finances allow.

He will follow up these points as necessary.

d Highways

- Councillor Swanston circulated information about portable, battery powered Speed Indicator Devices (SIDs) which would flash the speed of cars travelling along the road. It was agreed that EPC should continue investigating the purchase of an SID which could be moved to different places every few weeks: at either end of the 30mph limit on the Axford Road, and at the bottom of Green Lane. This would involve the installation of 3 new posts to support the device. Councillor Swanston agreed to obtain quotations for the cost of 3 new posts, which would need to be installed by an HH approved contractor. There was some discussion about whether an SID could be used in other parts of Green Lane, but it was confirmed that it is not possible to use them outside the restricted area. Councillor Swanston also agreed to investigate whether any residents would be willing to be part of a team responsible for moving the SID every few weeks.
- Councillor Swanston confirmed that the road is not wide enough to install a chicane style system as was originally thought to be preferable. However, new, white village gateways could be installed together with high kerbstones, which would give the impression of the lane becoming narrower. An initial estimate for the cost of this is £11,000 plus £3,000 for project management. The Community Infrastructure Levy (CIL)

is a fund that could be accessed for the gates and Councillor Swanston has asked the engineer for more details about this. Councillor Swanston agreed to circulate pictures of the gates to the councillors.

e Memorial Hall

Councillor Dunse reported that this year's Christmas Fayre was the most successful ever and raised over £2,400.

f. EBAG – Broadband

Councillor Park-Weir reported that the project manager has confirmed that Part 1 of the project is now complete and some properties on Berrydown Lane can already place an order. Everyone in the south of the village should be able to place an order by Christmas.

Councillor Cazenove was told by BT that the box on College Lane at the top of Church Lane will be updated in January

At the end of the meeting, EPC was also asked to consider, for decision at the next meeting, whether a communication should be sent out confirming that the work has been completed and in particular whether this should include any mention of the fact that everyone who can now receive faster broadband did not contribute to the fund.

It was noted that some people from the north of the village who will not benefit did contribute and also some households do not use the internet.

g Burial Ground

Extra land for Burial Ground

- Peter Raine confirmed that Ray Reed has agreed to rotovate the additional piece of ground.
- Planning permission has not yet been granted and so the fencing work has been delayed until January. A decision is expected to be made by B&DBC before Christmas.
- It seems as though the conservation officer at B&DBC has changed the specification of the fence, which will now be lower at 1.8m high and will need a hedge in front of it. It was agreed that a beech hedge would be appropriate and the estimated cost of bare root plants is £200, which will then need to be planted. Councillor Dunse offered his view that a fence all the way along the new piece of land would spoil the view up the field, and in his opinion the fence could be shorter in part and still maintain privacy for the occupants of The Old Manor.
- The solicitor is in the process of preparing the document for transfer of ownership of the land and necessary forms are being sent to the Land Registry.

h. Land and Property

Overhanging trees adjacent to Green Lane

Councillor Swanston confirmed that as much work as possible has been completed and all the trees opposite the houses have been dealt with.

Letter to landowners concerning overgrown trees

The chairman's draft letter to landowners along the line of the telegraph poles carrying fast broadband on Green Lane was approved. Peter Raine will send a copy to the people concerned.

Fly Tipping

Sylvia Raine reported that a notice had been placed in Hill and Dale as requested at the last meeting, but there had been no further information about the garden rubbish left on Furzen Lane.

I BDAPTC

Councillor Dunse attended the meeting on Thursday November 7th and reported as follows:

1. about 30 people attended.
2. the police have asked us to ask people to lock their cars at night - most thefts from cars are of small change, wallets, purses left in unlocked cars.
3. local crime rates are up for Candover and Upton Grey.
4. Basingstoke does not have sufficient land identified for new housing in their 5 year plan.
5. We are invited to participate in a new method of receiving Planning Application information – he will talk to Peter and Sylvia.
6. Philip Hood, Head of Financial Services gave a presentation on the upcoming budget - main points are
 1. detail will be published next week
 2. we have until 1/1/20 to comment
 3. we will be charged for Play Area monthly safety checks and for local election costs

There was general agreement that it is not acceptable to charge for play area safety checks, especially as play areas adopted by B&DBC will not incur a charge.

j Welcome Packs

Councillor Cazenove reported that she had delivered welcome packs to Khandahar, Fordham House and 3 Canon Close. She will also be delivering a pack to the new residents of Woodpeckers in the next few weeks.

430. Hampshire 2050 Commission of Enquiry

Councillor Cazenove agreed to attend the meeting on January 9th.

431. Request from B&D for information required to justify S106 contributions to enhance open space, allotments etc on parish council land.

The idea of erecting a fence at the back of the play area on Lower Common was considered to meet the government's criteria for a financial support when an application was made a few years ago. There was a discussion as to whether this was a project that EPC wished to pursue now. The chairman offered to talk to residents about whether this was generally thought to be a good idea, before any decision was taken.

432. Church weekend 26th – 28th June 2020

In 2020, the May Day bank holiday will be on the Friday rather than the usual Monday, so it will be difficult to organise the usual May Day walk. Instead, there will be a weekend of fundraising activities, beginning with the wine walk. EPC is invited to be involved in any arrangements. The chairman suggested that it may be appropriate to contribute some of the royalties from Sally Adams' estate towards the expenses.

433. EPC Logo

Peter Raine will inform the council when there is anything further to report.

The meeting adjourned at 9.17pm so that the allotment meeting could proceed and then item 434 could be discussed in closed session.
The meeting resumed at 9.32pm

434. Co-option of a New Councillor

EPC discussed the results of their discussions with residents, as agreed at the last meeting. It was agreed that the chairman would ask Richard Haas if he would like to join the council. If another councillor is needed in the future, it was thought that, in the interests of diversity, it would be beneficial to try to include a female from the south of the village, if possible.

435. To discuss any matters which have arisen since the publication of the agenda.

Transportation of AFVs on College Lane

EPC discussed an email from Steven Gould expressing concern that he had seen a large AFV (Armoured Fighting Vehicle) being driven from College Farm, along College Lane and onto Axford Road, which had damaged the road surface with its metal tracks. This was not the first such incident that he has witnessed.
It was decided that the chairman would attempt to discover the owner of the vehicle to find out more information.

Proposed incinerator building between Barton Stacey and Longparish

Vicky Reed had sent an email to EPC expressing concern about proposals to build a waste to energy incinerator between Barton Stacey and Longparish, which would potentially spread toxic fumes across a radius of 20km, depending on wind direction. EPC decided that it should be up to individual councillors to object if they wished to do so.

The meeting closed at 9.49 pm

Dates for future meetings.

Next EPC meetings: 20th January 2020; March 23rd 2020;
May 11th 2020 AGM and EPC
May 15th Annual Parish Meeting

Signed Date.....