

ELLISFIELD PARISH COUNCIL

Minutes of the meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on Monday October 14th 2019 at 8pm

Present

Tim Guinness	Chairman
Caroline Cazenove	Vice Chair
Gavin Park-Weir	Councillor
Andy Swanston	Councillor
Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public 1

412. Apologies for Absence B&DBC Councillor Mark Ruffell

413. To receive declarations of interest in any matter on the agenda

Open Forum

PC Reid reported that the only incident in Ellisfield since the last meeting had been a tree across the road on Bushywarren Lane on September 25th.

Since 1st August there have been several non-dwelling burglaries in surrounding villages mainly from garden sheds, including 9 in Herriard and 6 in Preston Candover. Residents therefore need to be vigilant and take measures to keep sheds secure.

The Chairman asked PC Reid for any comments concerning measures to reduce speeding on Axford Road, since the Hampshire Highways engineer reported that the road needs to be 6 metres wide to allow large vehicles such as combine harvester to pass through pinch points. There was some discussion about whether the road is 6 metres wide in chicane style traffic calming schemes in other villages. Also, it was thought unlikely that combine harvesters would use that stretch of road because it is at a point where 4 estates meet and therefore there would be no necessity for farm vehicles to travel outside their areas. PC Reid was of the opinion that speed indicators are effective. In other villages, they are moved around by either councillors or the lengthsman. He offered to speak to other councils about the possibility of sharing equipment and in particular to talk to the council at Newnham where there is a traffic calming scheme on a narrow road.

It was thought that the visual impact of white gates and white lines along the road, away from the edge would influence the speed of traffic.

414. To receive and approve minutes of the EPC meeting held on September 16th 2019.

The minutes were agreed and approved by all Councillors and signed by the Chairman.

415. Matters arising from the minutes

None other than those dealt with on the agenda.

416. To consider planning applications

Orchard House, Church Lane, Ellisfield

Application to work to trees growing in a conservation area.

Hornbeam (T1) Crown reduce to previously reduced points by c.5m leaving tree 12m high with an average crown radius of 4m.

There were no objections to this application.

417. To receive a report on financial matters.

Lloyds Treasurers Account as at 11.10.2019	£11,645.66
Less un-cashed cheques:	Nil
Total	£11,645.66
Add NS&I Savings Account:	<u>£10,356.14</u> (as at 1 st Jan 2019)
Balance	£22,001.80

Cheques paid since last meeting:

Brabbin Building Services: Play area bollard/Furzen Lane catchpit	£180.00
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Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental	£685.37
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Income since last meeting:

Basingstoke & Deane B C: 2 nd half of Precept	£2,760.50	
HMRC Refund	<u>£171.46</u>	£2,931.96

Invoices issued since last meeting:

07.10.19	Candovers Parish Council Lengthsmens work	£1,500.00
14.10.19	Candovers Parish Council Lengthsmens work	<u>£250.00</u>
		£1,750.00

Main Account Payments for Approval:

None

Date	Payee	Chq No	Details	Amount
14.10.19	Wendy Simson	000840	Over-deducted income tax 22.06.2016 see attached *report below.	£400.00
14.10.19	Peter Raine	000841	Payment for Planning Application for Burial Ground	£256.00

*Report re Wendy Simpson payment.

Christina Veasey (C.V.) was paid £1,173.83 by EPC on 16th March 2015. This was for her salary as clerk plus expenses.

HMRC have sent Peter Raine a copy of their details of that payment showing taxable pay of £834.99. Income tax that accrued as a result of this payment they show as £166.80. This tax was set against EPC as a debt.

C.V. was employed on a self employed basis and confirmed to Peter Raine that she had paid her own tax.

HMRC informed that she had paid her own tax and the debt against EPC cancelled.

The following year 22nd June 2016 Wendy Simson was paid £2,000.00 gross salary (10 months at £200.00) less 40% tax = £1,200 and £800.00 tax. (This £800.00 tax was paid to HMRC by EPC, however it should have been £400.00.)

28.09.18 Refund by HMRC of £228.34	
07.10.19 Refund by HMRC of £171.46	
Total:	£399.80

The accounts were approved by all councillors.

Councillor Park-Weir queried how much money should accrue in the bank account. It was explained that any extra money in the account is as a result of the period when there was no clerk's salary being paid. Ellisfield is a small community so it is beneficial to keep enough money in the account in case of emergencies which might be costly.

418. To receive a report and approve any action needed on:

a Localism / HALC / Local Business Liaison

- Councillor Park-Weir reported that the Business Liaison Group is trying to give Hampshire County Councillor, Anna McNair Scott, ample notice of the next meeting to try and ensure that she is able to attend.
- The Chairman will write to Herriard Bio Power and Amber Solar Park to ask if they would be willing to make a contribution to the village for the next financial year.

b Flood resilience project

- Work to the drains and flood pits on the Axford Road is in hand and will probably start in November. There is a possibility that more work than originally planned will actually be completed.
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c Footpaths / Rights of way

It was agreed that, assuming Gordon Dunse's co-option to the Council is not contested, he will take over responsibility for the footpaths. Vicky Reed has agreed to go through the job requirements with him.

d Highways

Councillor Swanston reported the outcome of his meeting with an engineer from Hampshire Highways on September 19th to discuss both the issues around traffic calming on the Axford Road and the introduction of an extended speed limit along Green Lane:

1. The implementation of pinch points would be difficult because the road would be too narrow for combine harvesters and other HGVs to pass through. The engineer will put together some options for gates and kerbs before any formal application is made. The cost of an application will be £250.
2. Speed indicator devices (SID) can be moved between the 2 village gates and have proved to be effective in other areas. They would cost between £2 – 3,000.
3. With regard to the repeater 30mph speed limit signs on Green Lane, an official speed limit needs to be established along Green Lane. The engineer will consult with Hampshire Highways.
4. The Community Infrastructure Levy (CIL) is a fund that could be accessed for the gates. The engineer will confirm if this could also be used to fund an SID.

e Memorial Hall

Gordon Dunse reported that a new weekly event, "Tea, Coffee'n Cake", has been organised on Wednesday mornings. This has been successful so far, with over 80 cups of coffee having been drunk already! Several councillors remarked that this was a wonderful idea to bring the community together.

f. EBAG – Broadband

Councillor Swanston reported that all it looks as though it will be possible for connections to be made by Christmas. An Open Reach Project Manager, Tony Davis, has now been appointed and fibres have been put in conduits on Axford Road.

g Burial Ground

Extra land for Burial Ground

- Peter Raine expressed the view that the area will need to be levelled with a mini digger and then seeded. Although this cannot be done until EPC owns the land, he agreed to meet with Caroline Cazenove to discuss the best method of proceeding and whether anyone in the village had suitable equipment which might be borrowed.
- Peter Raine has been working with a solicitor from Hampshire Legal Services in connection with the contract for transfer of ownership and registration of land. He has received the letter from the rector Rev David Chattell agreeing that part of the burial ground is incorrectly registered to the Church of England, so now the process of registration can continue. The total cost for legal fees and registration is estimated to be approximately £1,000.
- Peter Raine has applied for planning permission for change of use of the land on behalf of EPC.

h. Land and Property

Overhanging trees adjacent to Green Lane

Councillor Swanston confirmed that he has organised a contractor to carry out more work to the trees on Green Lane. Four men will be employed for a day to do as much work as possible, including chipping the cut branches, at a cost of £1,000 including VAT and this should be completed by the end of the month. This was agreed by EPC by email in between meetings and Marcus Rule has been informed.

The Chairman has drafted a letter to other landowners, as agreed at the last meeting, and he will distribute this to councillors for approval in the next few days.

Litter Bin on Ellisfield Green

Paul Turner has emptied the bin next to the bus shelter on Ellisfield Green for the last 20 years and has now decided to relinquish the responsibility. Paul's contribution was gratefully acknowledged. Caroline Cazenove and Gordon Dunse agreed to take on this role.

Fly Tipping

Peter Raine reported that he had noticed more fly tipping of garden rubbish along Furzen Lane, which is not the first incident of this kind in the same place. Sylvia Raine agreed to write a short piece for Hill and Dale asking residents to be vigilant.

I BDAPTC

The next meeting will be held on Thursday November 7th. Caroline Cazenove is unable to attend but Gordon Dunse agreed to take her place, assuming his co-option as a councillor is not contested.

j Welcome Packs

Caroline Cazenove has taken on this responsibility. It was decided to give packs to tenants of rented properties who intend to stay in the village for some time.

419. Co-option of a New Councillor

