

ELLISFIELD PARISH COUNCIL

Minutes of the meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on Monday September 16th 2019 at 8pm

Present

Caroline Cazenove	Vice Chair
Gavin Park-Weir	Councillor
Andy Swanston	Councillor
Vicky Reed	Councillor

Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public	6
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399. Apologies for Absence Tim Guinness, Rose Taplin

400. To receive declarations of interest in any matter on the agenda
None

Open Forum

PC Reid reported that no reports of note had been received since the last meeting. The parish has been subject to the following reported crimes since the start of the year:

Non dwelling burglary	2	The Conifers; a shed at the allotments
Criminal damage	5	Crops in Berrydown Lane x2; Red Lane x2: Sheep hurdles broken
Theft	3	Electric fence batteries; 6 sheep ewes Tractor from field.

Stephen Gould (Gravelins) asked for an update on the situation with drains and flood pits on Axford Road. He expressed concern that if the work is not completed before the winter weather sets in, there is a danger that water will spill into gardens and septic tanks may be compromised. Peter Raine explained that Hampshire Roads have been in touch to say that work is expected to begin in November and that there is a possibility that more work will be done than originally anticipated.

Jacqui Matthews referred to an email that she wrote to EPC asking that trees on Green Lane should be cut back further in order to leave cables free of interference for the roll out of broadband. She asked what action had been taken so far. Councillor Swanston reported that Tim Guinness had met with Marcus Rule to discuss the situation. Marcus Rule has agreed to pay another £1,000 towards further work on the trees on his land and Councillor Swanston agreed to obtain quotations and manage the work. Ali Swanston asked EPC to consider contributing up to £500 in the event of the work costing more than the £1,000 offered by Marcus Rule. This request was acknowledged by the Vice-Chair. Marcus Rule had expressed the opinion that other landowners also need to deal with overhanging trees on their land. It was agreed that EPC would write to other landowners to request that any necessary work is carried out.

Steve Brabbin asked if tree branches had been removed from the ditch to allow water to flow off the road surface and it was confirmed that this has now been done.

401. To receive and approve minutes of the EPC meeting held on July 15th 2019.

The minutes were agreed and approved by all Councillors and signed by the Vice Chair.

402. Matters arising from the minutes

None other than those dealt with on the agenda.

403. To consider planning applications

There were no new planning applications for consideration.

19/01325/HSE Blencathra, The Green, Ellisfield RG25 2QS

The erection of a side extension with dormer windows and roof lights to the east and west elevations, pitched roof to existing flat roofed dormer window, and erection of rear porch.

GRANTED

PLAN/WJA/BA103 19/01418/CMA

Little Bushywarren Compost Site, Bushywarren Lane RG25 2NS

Erection of site cabins to provide office and welfare facilities.

GRANTED

404. To receive a report on financial matters.

Lloyds Treasurers Account as at 14.09.2019	£10,991.88			
Less un-cashed cheques:	Nil			
Total	£10,991.88			
Add NS&I Savings Account:	<u>£10,356.14</u> (as at 1 st Jan 2019)			
Balance	£21,348.02			
Cheques paid since last meeting:	Nil			
Standing Orders & Direct Debits paid this financial year:				
Litter picking, Garage rental	£567.46			
Income since last meeting:				
Dignity Funerals interment of Derrick Gurd's ashes	£200.00			
Invoices issued since last meeting:	None			
Main Account Payments for Approval:				
Date	Payee	Amount	Chq No	Details
16.09.19	A Cooke	50.00	000830	Strimming Burial Gnd
16.09.19	Acumak Ltd	125.00	000831	Grille for catchpit
16.09.19	Sylvia Raine	355.65	000832	Joint clerks salary
16.09.19	Peter Raine	355.65	000833	Joint clerks salary
16.09.19	HMRC	170.40	000834	Tax re Joint clerks salary
16.09.19	Peter Raine	243.22	000835	Clerks expenses
16.09.19	B Guinness	70.35	000836	APM expenses - replacement chq in lieu of chq no 000820 - stopped on 14.09.19.
16.09.19	DMS Decorating	610.00	000837	Decoration of Telephone box library

Clerks quarterly salaries

£3,340.00 + 2% (£66.80) =£3,406.80 ÷ 2 = £1,703.40/year each ÷12 = £141.95/month

	Peter Raine	Sylvia Raine
July 2019	141.95	141.95
August	141.95	141.95
September	141.95	141.95
Gross	<hr/> 425.85	<hr/> 425.85
Less Tax	85.20	85.20
Net	340.65	340.65
Allowances	15.00	15.00
Total	<hr/> £355.65	<hr/> £355.65

Sylvia Raine	chq No	000832	£355.65	
Peter Raine	chq No	000833	£355.65	
HMRC	2 x £85.20=£170.40	chq No	000834	£170.40

Joint Clerks' Expenses 16.09.2019

Date	Supplier	Details	
15.11.2018	APS Alton	Printer paper	3.69
01.06.2019	Travis Perkins	Hire of cable detector for burial ground	56.45
16.07.2019	Jessops	Print of Photograph re Ted Dowson	7.50
16.07.2019	W H Smith	Envelopes	4.99
17.07.2019	Framemakers – B'stoke	For Ted Dowson picture	22.40
30.07.2019	Amazon	Printer ink	57.75
06.08.2019	UK Planning Maps	Planning map re burial ground	16.19
12.09.2019	Toner Giant	Printer ink	74.25
		Total	£243.22

405. To receive a report and approve any action needed on:

a Localism / HALC / Local business Liaison

- Councillor Park-Weir reported that he had attended the Business Liaison Group Meeting earlier in the day:
 1. Councillor McNair Scott had not attended and nor had there been a representative from the solar farm. However, it seems that the new contractor running the solar farm has probably adjusted the fans as the noise has been much less intrusive this summer.
 2. A number of potholes on Bushywarren Lane have been repaired.

3. CCTV is being installed at the Veolia site. Also, there will be a trial of an aerial release air freshener to try and address the problem of the unpleasant odours from the site.
4. There will be a formal application to alter the planning conditions for the AD site so that the A339 can be used to transport the harvest.

b Flood resilience project

- In between meetings, EPC approved the purchase and fitting of a metal grid to secure the catchpit at the bottom of Furzen Lane. The work has now been completed.
- Work to the drains and flood pits on the Axford Road is in hand and will probably start in November. (See Open Forum).

c Footpaths / Rights of way

- Councillor Reed reported that the surface of Winslade Lane (BOAT no.14) has been improved by HCC.
- The gates for footpath 5 have arrived and will be fitted by Chris Allen after the harvest.
- Councillor Reed has been monitoring footpath 6 which has temporary gates where sheep are grazing.

d Highways

Councillor Swanston informed EPC that a meeting has been arranged with an engineer from Hampshire Highways on September 19th to discuss both the issues around traffic calming on the Axford Road and the introduction of an extended speed limit along Green Lane.

Traffic calming on Axford Road

Councillor Swanston presented a report to EPC proposing two traffic calming measures to be used in conjunction with each other: the installation of an informal crossing point on Axford Road and a speed indicator device which will need to be moved every 3 weeks.

There was some discussion about the advantages/disadvantages of this suggestion as opposed to a chicane style of traffic calming. Peter Raine had obtained an estimated cost of £4-5,000 for a pair of chicane style traffic calmers, from a contractor approved by HCC.

Whichever scheme is eventually decided upon, it is likely that EPC will have to pay.

Extension of Speed Limits on Green Lane

It seems as though HCC's policy is that this is not a high priority area. This will be discussed at the meeting on September 19th.

Update on new name signs for lanes.

Three new replacement lane signs have been installed by B&DBC: College Lane at the junction with Bushywarren Lane; College Lane at the junction with Church Lane; Church Lane at the junction with Furzen Lane.

e Memorial Hall

A written report about the installation of a defibrillator outside the Memorial Hall was sent by Ray Reed. (See Appendix 1)

f. **EBAG – Broadband**

Councillor Swanston reported that the cables are now up and everything seems to be going according to plan. The original route for the cable was from the cabinet at the top of Church Lane but it will now be routed through Axford Road

g **Burial Ground**

Extra land for Burial Ground

- A quotation for the erection of a fence around the new strip of land was accepted by EPC in email communications in between meetings. The work is scheduled to begin in November.
- Adrian Cooke has strimmed the strip of land and it now seems likely that the area will need to be levelled with a mini digger. This cannot be done until EPC owns the land.
- Peter Raine has been working with a solicitor from Hampshire Legal Services in connection with the contract for transfer of ownership and registration of land. During this process, it was discovered that the Church of England had mistakenly registered the first piece of land gifted to EPC, which the Archdeacon has acknowledged. Peter Raine is waiting for a letter from the rector Rev David Chattell so that the process of registration can continue.
- When registration is complete, the new strip of land will need to be consecrated. This will involve the services of a bishop and a registrar.
- Peter Raine has been informed that planning permission will be needed for a change of use of the land. Peter and Sylvia Raine attended a pre-planning meeting with a planning officer from B&DBC during which it appeared that the process should be quite straightforward. Planning permission is not needed to erect the fence as it will be below 2 metres in height. Peter Raine has given Marcus Rule notice that a planning application will be made by EPC, and after 21 days, i.e. after September 28th, the application will be made. Once permission has been granted, Tim Guinness will formally apply for a grant from the Hoare Trust.

Interment of Ashes

EPC approved the interment of the ashes of Derrick David Gurd by email in between meetings.

h **Land and Property**

Overhanging trees adjacent to Green Lane

(See Open Forum)

Replacement of post on Lower Common

Steve Brabbin has replaced a broken post on Lower Common.

Telephone Box

EPC accepted a quotation for painting the telephone box by email in between meetings. The work is now complete.

Contract with Sovereign housing for Garage

Sovereign Housing unexpectedly and mistakenly cancelled the contract for the garage and changed the locks. Consequently, a new contract has been set up, together with a new mandate for payment by Direct Debit. Sovereign Housing paid for new locks and additional keys.

I **BDAPTC**

The next meeting will be held on Thursday November 7th.

j Welcome Packs

Councillor Reed reported that no welcome packs had been necessary since the last meeting. The new residents of Khandahar plan to stay for 2 years so a pack should be delivered there in the next few weeks.

406. Newsletter

Sylvia Raine reported that a Newsletter had been distributed to all residents during the summer.

407. Litter Warden

Sylvia Raine reported that Harry Frankham finished his term as litter warden at the end of July. Alex Hellewell took over his litter picking round from the beginning of August.

408. Gift for Ted Dowson

The Chairman, together with Peter and Sylvia Raine, visited Ted Dowson to present him with framed photographs of aerial views of his house, and to thank him for his many contributions to the village.

409. Co-option of a New Councillor

The meeting went into a closed session.

As it was Councillor Reed’s last EPC meeting, Caroline Cazenove thanked her for all her contributions to EPC over the years that she has served on the Council, in particular for her hard work in organising the allotments and gathering together the allotment community. She also mentioned Councillor Reed’s assiduous work on the footpaths, not an easy job, and her work delivering welcome packs and baking cakes for newcomers to the village. Councillor Reed will be greatly missed.

Councillor Reed suggested that as the allotments were now functioning well, it might be possible for an allotment holder to be responsible for their running and for reporting to EPC at their meetings. It was suggested that Adam Gilvear might be willing to take on this role.

Caroline Cazenove reported that Gordon Dunse had intimated that he would be prepared to be co-opted onto the Council and all Councillors agreed with this proposal. Peter Raine agreed to contact him to begin this process. Councillor Park-Weir suggested that in future EPC should try and encourage some younger residents to stand for election.

410. EPC Logo

Peter Raine asked EPC to consider the use of a logo to represent the village. It was agreed that he should proceed with investigating this issue and report back to EPC.

411. To discuss any matters which have arisen since the publication of the agenda and that the Chairman considers urgent.

None.

The meeting closed at 9.40 pm

Next EPC meetings: 14th October 2nd December.

Signed Date.....

Appendix 1

Ellisfield EAD (Automatic External Defibrillator)

On 3rd September a defibrillator was installed on the outside wall of the Memorial Hall. This was done on the advice from a senior consultant in the A&E department of the Basingstoke Hospital, who said *'I strongly advise having one as they undoubtedly save lives. The sooner someone is 'shocked', the better it works. The Cardiologists can't mend a heart if a patient can't get to them alive'*.

The British Heart Foundation provided a reduced priced machine which was bought and installed by the Memorial Hall Committee.

This is to be available to all, with no need for an access code. The electrode pads are viable until 2024. The box is powered from the mains and the defibrillator itself has easily replaced batteries, which should last for many months.

There is a green 'Tick' easily visible. If this is replaced by a red 'Cross' an audible beep is heard, then the batteries need to be replaced. Our cleaner and gardener will be asked to check when they attend. No other maintenance is required.

Memorial Hall Committee Chairman Ray Reed had arranged for Dean Woodford of the Ambulance Service, to give a talk and demonstration to a group of almost twenty local residents.

Dean explained the CPR alone had a success rate around 10% but with the addition of a defibrillator shock this would rise to nearer 50%. The ambulance service hear regularly of their successful use.

Those attending then practised CPR and defibrillator use, were shown how to remove it from the box and visited the attending ambulance. The evening was found to be most informative and interesting. Further training evenings may be arranged if there is sufficient demand.

Ray Reed