

ELLISFIELD PARISH COUNCIL

Minutes of meeting of Ellisfield Parish Council held in Ellisfield Memorial Hall on Monday January 21st 2019 at 8pm

Present

Tim Guinness	Chairman
Vicky Reed	Councillor
Andy Swanston	Councillor
Rose Taplin	Councillor

Peter Raine	{
Sylvia Raine	{Joint Parish Clerk

Members of the public	1
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351. Apologies for Absence	Caroline Cazenove Gavin Park-Weir
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352. To receive declarations of interest in any matter on the agenda
None

Open Forum

PC Reid brought New Year greetings from Wendy Simson, Parish Clerk, Preston Candover. He then informed the meeting that there was only one incident to be reported since the last meeting. This was a false burglar alarm activation in Ellisfield.

There were no issues raised in the Open Forum.

353. To receive and approve minutes of meeting held on December 10th 2018.

These were agreed and approved by all Councillors and signed by the Chairman.

354. Matters arising from the minutes

None other than those dealt with on the agenda.

355. To consider planning applications

Mulberry House, College Lane, Ellisfield RG25 2QE

B&D 18/03360/HSE Erection of a single storey rear extension.

B&D T/00463/18/TCA Yew fell; Holly fell.

BOTH GRANTED

Erection of mast behind Tanglewood, Green Lane, Ellisfield

B&D 18/02978/RET

GRANTED with the condition that it be removed within 3 months once it ceases to be used for rural internet services.

Veolia Composting Facility

HCC PLAN/DS/BA103

As agreed at the last meeting, EPC wrote to HCC requesting that Condition 14 of the original planning permission be enforced. The letter also requested that Veolia should provide an explanation as to why the limit of 20 years for use of this site can be extended by another five years and should set out its reasons for believing this would not increase the damage to the site area beyond that originally deemed acceptable. EPC received a reply from HCC to the effect that it is not possible to enforce Condition 14 because it is currently the subject of a planning application.

Copies of this correspondence were sent to Cllr McNair Scott but so far she has not replied.

EPC decided that it would be appropriate to respond to HCC's e-mail explaining that it seems as though the planning system is being abused for the following reasons: the most recent planning application was not received by HCC until after the deadline for producing the restoration plan outlined in Condition 14, there is no reason given for needing the extension and no explanation as to why the land should be developed for a longer period than originally deemed acceptable. EPC is concerned that any planning permission granted should ensure a long period of notice for restoration to encourage the provision of a new site.

Cllr McNair Scott should also be contacted again.

Montrose Cottage, College Lane, Ellisfield. RG25 2QE

B&D T/00479/18/TCA

There were no objections to this application.

356. To receive a report on financial matters.

Finance report:

Lloyds Treasurers Account as at 21.01.19	£10,721.90
Add NS&I Savings Account:	<u>£10,281.58</u> (as at 19 th Jan 2018)
Total	£21,003.48
Less un-cashed cheques:	£ 0.00
Balance	£21,003.48

Cheques paid since last meeting:

None

Standing Orders & Direct Debits paid this financial year:

Litter picking, Garage rental	£1,026.66
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Income since last meeting:	Nil
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Invoices issued since last meeting:	Nil
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Main Account Payments for Approval:

Payee	Chq No Details	Amount
Caroline Cazenove	000812	£52.80 Two combination locks for benches at Gravel Pits and Burial Ground

The budget was accepted and it was agreed that there were no omissions.

Approval was granted for John Murray to be our external internal auditor.

Approval was granted for the precept for the year 2019/20 to remain as for last year at £5,521.00

Approval was granted to increase the litter picker payments from £32 to £33 per month and the clerk's salary by 2%, both from the beginning of the next financial year.

HMRC: A letter has been received from HMRC, which did not provide the requested information. EPC wrote back explaining exactly what is needed. A response was received which indicates that there was an underpayment in 2014/15. Further investigation is to be carried out by Peter Raine to ascertain what this was and how it arose.

357. To receive a report and approve any action needed on:

a Localism / HALC / Local business Liaison

Noise from Solar Array

The Chairman will attempt to liaise with the maintenance company to investigate how to reduce the noise.

Veolia – Planning Condition14

As agreed at the last meeting, EPC sent a letter to Veolia reiterating the view that Condition 14 should have been met by the deadline of 1st October 2018 and that this omission should be rectified. It also asked Mr Grey if it is possible to better manage the issues of lorries blocking Bushywarren Lane and the intrusive smell from the site. A reply has not been received to date. Mr Grey was informed of the date of the next liaison meeting.

b Flood resilience project

- Peter Raine reported that he has contacted Hampshire Highways again to arrange an inspection of the catch pit at the bottom of Furzen Lane, near Lower Common. A reply in the next few days has been promised.
- EVG has set a date of 9th February to clear the vegetation on Axford Road and all is in hand. Councillor Swanston and Peter Raine agreed to meet before then to mark up the trees that need to be cut down.

c Footpaths / Rights of way

Councillor Reed reported that work on Kit Lane will hopefully begin next month.

d Highways

- 3 road signs have been reported for repair one of which will be replaced in the next week.
- Peter Raine has invited a representative from Hampshire Highways to visit and discuss the issue of speeding in the village, in order to investigate the best way to proceed. He has contacted them several times and is still awaiting a response.
- The results of the speed survey have been posted on the website and noticeboards.
- Councillors agreed to look out for and photograph any types of traffic calming schemes which might be appropriate for use in Ellisfield.

e Memorial Hall

- Ray Reed is taking forward the defibrillator project. He has been given the relevant information from the speed and defibrillator survey.
- Dates of the Memorial Hall AGM (Tuesday May 14th) and the Wine Walk (Friday June 14th) have been distributed around the village by e-mail.

Broadband

Councillor Swanston reported that there are still a few technical points to be addressed before BD UK (Department of Culture and Sport) can give approval for Open Reach to proceed. Work will probably not be completed until November 2019.

g Burial Ground

New Seat

- The new seat is now in place at the gravel pits and a picture posted on the website. A picture has also been sent to the trustees of Sally Adams' estate. Royalties from her estate are to be donated to EPC accounts. Every year, EPC is to inform the trustees of the estate how the money has been spent. The old seat from the gravel pits has been moved to the burial ground.

Extra land for Burial Ground

- Peter Raine has contacted Marcus Rule to discuss proposed details of the fence and the proposed fence line. The fence is to be 6 feet high.
- A copy of the previous agreement has been given to Marcus Rule for his solicitors to approve.
- Peter Raine is in the process of investigating possible grants to contribute to the cost of the fence. He clarified that the quotation received includes a price for taking out the old fence and concrete posts, but the precise details of the work will be decided by EPC at a later date.

Fees for Burial Ground

The current fees are as follows:

£125 new grave; £60 second body in an existing grave; £60 interment of ashes.

Peter Raine agreed to investigate charges in other parishes so that a decision can be made about whether the burial ground fees should be increased.

h Land and Property

Overhanging trees adjacent to Green Lane

Sheila Brown has reported that her phone line is better but broadband service is still not good. Open Reach has confirmed that B&DBC have not yet given a date for road closure for the work to be carried out.

Tree Cuttings in the ditch on Green Lane

There was some discussion about the problem of tree cuttings in the ditch on Green Lane and the fact that some of the trees are leaning into the road. It was decided that a long term solution was needed. The Chairman, Councillor Swanston and Peter Raine agreed to organise a meeting with Marcus Rule to discuss the best way forward – either to coppice the trees or deal with the roots.

I BDAPTC

There was nothing to report.

j Welcome Packs

There were none to deliver since the last meeting.

358. Procedures for election of councillors

Those councillors wishing to stand for re-election should obtain a proposer and seconder and complete the nomination form. Peter Raine will prepare a form for those councillors who need one. B&D will be publishing a notice of the forthcoming elections on 26th March.

359. To discuss any matters which have arisen since the publication of the agenda and that the Chairman considers urgent.

There were no issues raised.

The meeting closed at 9.25 pm

18 th March, 15 th July, 16 th September	EPC
17 th May APM	
20 th May EPC Annual Meeting	

Chairman

Date.....

Ellisfield Parish Council

Receipts and payments for year ended 31st March 2019 vs previous year and precept and budget forecast

Income	Original Forecast		Actual		Precept Fcst	
	2018/2019	2018/2019	2019/2020	2019/2020	2019/2020	2019/2020
Precept	5,521	5,521		5,521		5,521
Litter Picker Grant	1,118	1,167		1,167		1,167
Other Grants Received from B&DBC	534	534		527		527
Barfoots/Laing Grants	1,000	1,000		1,000		1,000
Burial Ground	100	205		100		100
Burial Ground Grant	0	0		3,500		3,500
Contribution to garage rent	258	225		230		230
HCC grant re floodpit clearance	0	0		0		0
Lengthsmans Grant (Highways via candovers PC)	1,000	1,500		1,000		1,000
VAT refund	133	359		1,360		1,360
Interest received (NS&I Account)	0	0		0		0
HMRC refund	0	228		0		0
Lloyds Bank refund	0	62		0		0
Total Income	9,663	10,801		0		14,405
Expenditure						
Clerk's salary	3,520	3,460		3,520		3,520
Clerk's expenses	220	145		220		220
Litter Picker Wages	768	768		800		800
Insurance	533	407		450		450
Audit	250	135		150		150
Subscriptions	160	169		175		175
Hall & garage hire	745	703		700		700
Grounds & maintenance	1,450	1,450		1,450		1,450
Website, data protection & training	550	478		350		350
Property Expenditure	5,500	5,756		8,500		8,500
Lengthsman	1,000	1,800		1,000		1,000
Flood resilience works	0	0		0		0
VAT	0	0		0		0
Other	1,500	879		500		500
Total expenditure	16,196	16,149		0		17,815
Surplus/deficit for year	-6,533	-5,348		0		-3,410
Allotment Accounts						
Income (add)	106	40		106		106
Expenditure (minus)	28	742		0		0
Surplus/deficit for year	79	-702		0		106
Finance Report Bank Accounts (closing balance)						
Current account	7,938	9,063		9,063		5,653
Deposit Account	10,294	10,356		10,356		10,431
	18,232	19,419		19,419		16,084
Allotment Account	1,841	1,134		1,134		1,240
Total	20,073	20,553		20,553		17,324
				0		0

(Differences between 2017/18 & 2018/19)
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