

# **ELLISFIELD PARISH COUNCIL**

## **The Annual General Meeting of Ellisfield Parish Council**

will be held in Ellisfield Memorial Hall on Monday 14<sup>th</sup> May 2018 at 8.00pm  
All councilors are requested to attend.

### **AGENDA**

1. Apologies for absence
2. To elect a chairman.
3. Chairman to sign Declaration of Acceptance of Office.
4. To elect a Vice-Chairman
5. To appoint two delegates to Basingstoke District Association of Parish and Town Councils.
6. To appoint a member to serve as Trustee on Ellisfield Memorial Hall Committee.
7. To discuss and allocate Members' Special Interests.

Joint Parish Clerk  
7<sup>th</sup> May 2018

# **A Meeting of Ellisfield Parish Council**

will be held in Ellisfield Memorial Hall immediately following the  
Annual Meeting of EPC

All Councillors are requested to attend

An Open Forum of 15 minutes will be held immediately after Agenda item 2 at which residents may ask questions.

## **Meeting Agenda**

1. Apologies for Absence.
2. To receive declarations of Interest in any matter on this Agenda.

### **Open Forum of 15 minutes**

Inc. report from PC Andrew Reid

3. To receive and approve Minutes of meeting held on 6<sup>th</sup> March 2018.
4. Matters Arising from the Minutes.
5. To consider planning applications:

#### **18/00802/LBC - Widmoor Farm College Lane Ellisfield RG252QE**

Conversion of an existing outbuilding to provide an office with a bedroom and bathroom and retained garden store all as approved under detailed planning number 17/04015/HSE

**Application for listed building consent.**

#### **T/00153/18/ TCA - Bell House Bell Lane Ellisfield**

3 Horse Chestnuts in paddock - fell

#### **T/00172/18/TPO - Laurel House College Lane Ellisfield**

Remove 1 stem on beech tree leaning towards garage. Remove previous failed stem in top of canopy. Remove crossing limbs in both trees, crown lift over neighbour's drive to 5 metres.

6. To receive a report on Financial Matters.
  - Current bank balances, income and payments for approval inc. Anti Virus Software.
  - Review of clerk's salary.
  - Report from recent audit, adoption of accounts, AGAR return, and receipt of auditor's letter.
  - To approve risk assessment, financial risk assessment and standing orders.

7. To receive a report and approve any action needed on:

a. Localism/HALC/Local Business Liaison

- Update on fly tipping on Bushywarren Lane
- Noise from Solar Array in Bushywarren Lane

b. Flood Resilience Project

- Update on lengthsman's work so far.

c. Footpaths/Rights of Way

- Update on repairs to the gate opposite The Fox.

d. Highways

- Update on traffic speed analysis on Axford Road.
- Work carried out on drains at Ellisfield Green.

e. Memorial Hall.

- Update on WW1 anniversary project.
- Report of Memorial Hall meeting.

f. Broadband

- Report from working party EBAG.

g. Burial Ground

- Arrangements for new seat.

i. Land and Property

- Update on noticeboards inc. appointment of Steve Brabbin to install them.
- Update on balancing beams and playground equipment.
- Repairs to bus shelter at bottom of Green Lane.

j. BDAPTC

- Next meetings: Thursday 21<sup>st</sup> June AGM and Parish Conference  
Thursday 13<sup>th</sup> September  
Tuesday 20<sup>th</sup> November

k. Welcome Packs.

8. Data Protection.
  - Update on letters.
  - Any implications associated with new legislation, including parish website.
9. Co-option of a new councilor.
10. To discuss any matters which have arisen since the publication of the Agenda and that the Chairman considers urgent.
12. To agree dates of future meetings:

Friday	18 <sup>th</sup> May	APM
Monday	25 <sup>th</sup> June	EPC
Monday	23 <sup>rd</sup> July	EPC
Monday	17 <sup>th</sup> September	EPC
Monday	15 <sup>th</sup> October	EPC

**Information re Agenda item 5 - Planning Applications Decided.**

**18/00456/HSE - The Lodge College Lane Ellisfield RG25 2QE  
Erection of 2 storey extension to replace existing conservatory.  
GRANTED**

**18/00434/LDPO - Langstrath Green Lane Ellisfield RG25 2QW  
Certificate of lawfulness for the proposed use to convert loft space to form  
habitable room, incorporating dormer window to the rear elevation and 3  
roof lights to the front elevation.  
GRANTED**

Joint Parish Clerk  
7th May 2018

**A Meeting of the Trustees of Ellisfield Allotment Gardens Association  
to be held in Ellisfield Memorial Hall immediately following the  
meeting of Ellisfield Parish Council on May 14<sup>th</sup>.**

**AGENDA**

1 Update on allotments.

2 To discuss the renewal of Rose Gray's contract and invoice for the Lower Allotment

Joint Parish Clerk  
7<sup>th</sup> May 2018